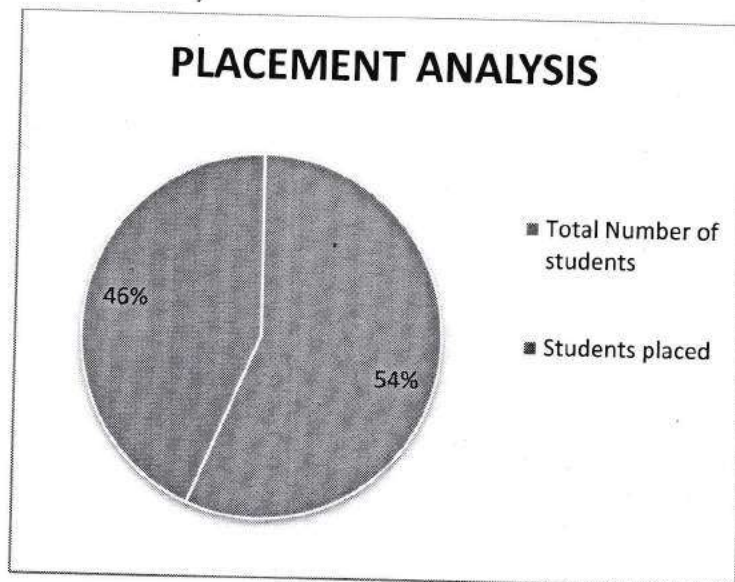




PLACEMENT ANALYSIS - 2016		
LIST OF COMPANIES		Total number of Students - 57
SL NO	NAME	Number of Students Placed - 26 Number of On-Campus - 19 Number of Off-Campus - 7  Percentage of Students placed – 45.61
1	DECATHLON	
2	ESAF MICRO FINANCE	
3	EXCELLA TECHNOLOGIES	
4	KARVY STOCK BROKING	
5	NINJA CART	
6	ICICI SECURITIES	
7	VODAFONE	
8	SEPACK INDIA PVT LTD	
9	ICICI PRUDENTIAL	
10	KPMG	
11	SHARON INSUL INDIA PVT LTD	



  
Placement Coordinator  
Mr. Prasad Thomas



  
Principal  
Dr. Thomas Michael

**MBA 2014-16 BATCH  
STUDENTS PLACED**

SL. NO	NAME OF THE STUDENT	NAME OF THE EMPLOYER	ANNUAL SALARY	ON/OFF CAMPUS
1	NOBEL T GEORGE	DECATHLON	192000	OFF CAMPUS
2	AYANA TOM	DECATHLON	192000	OFF CAMPUS
3	JIMIN MAXIMIN	ESAF ICRO FINANCE	207432	ON CAMPUS
4	ANCHU SURESH	ESAF ICRO FINANCE	207432	ON CAMPUS
5	THOMAS JOSEPH	EXCELLA TECHNOLOGIES	144000	OFF CAMPUS
6	JOMIN JOSEPH	KARVY STOCK BROKING	604000	OFF CAMPUS
7	ARUN T S	KARVY STOCK BROKING	604000	OFF CAMPUS
8	ANU K SUNNY	KPMG	300000	OFF CAMPUS
9	AMAL JOSEPH	NINJACART	330000	ON CAMPUS
10	NIKHIL PRASAD	NINJACART	330000	ON CAMPUS
11	ANJALI SURESH	ICICI SECURITIES	300000	ON CAMPUS
12	JUSTIN JOSHY	ICICI SECURITIES	350000	ON CAMPUS
13	BIBIN JOSEPH	ICICI SECURITIES	300000	ON CAMPUS
14	KIRANJITH THOMAS	ICICI SECURITIES	300000	ON CAMPUS
15	TISHA SEBASTIAN	VODAFONE	410000	ON CAMPUS
16	MINUSREE M NAMBIAR	VODAFONE	410000	ON CAMPUS
17	JINTO JIMMY	VODAFONE	410000	ON CAMPUS
18	SIJO M JOSEPH	VODAFONE	410000	ON CAMPUS
19	ANU JOSE	SEPACK INDIA PVT LTD	192000	OFF CAMPUS
20	ARUN MATHEW	ICICI PRUDENTIAL	170000	ON CAMPUS
21	AKHIL JOSEPH	SHARON INSUL INDIA LTD	168000	ON CAMPUS
22	VIPIN GEORGE	SHARON INSUL INDIA LTD	168000	ON CAMPUS
23	POOJA S NAIR	SHARON INSUL INDIA LTD	168000	ON CAMPUS
24	SHAJIL K P	SHARON INSUL INDIA LTD	168000	ON CAMPUS
25	LINSHA C	SHARON INSUL INDIA LTD	168000	ON CAMPUS
26	BONY JOSEPH	SHARON INSUL INDIA LTD	168000	ON CAMPUS

Placement Officer

Principal



PRINCIPAL  
VIMAL JYOTHI INSTITUTE OF  
MANAGEMENT & RESEARCH  
CHEMPERI, KANNUR - 670 632



**OFFER LETTER**

**PRIVATE AND CONFIDENTIAL**

**Date: 12/04/2016**

Dear Nobel T George,

We have the pleasure to offer you the position of Sales Manager, at Decathlon Sports India Pvt. Ltd.

**1. APPOINTMENT & COMPENSATION**

- a. You will report to Renjith K Rajan or any officer appointed by him/her on 25/04/2016.
- b. Your monthly gross salary will not exceed Rs. 16000 INR/ month- which will be your Cost to Company (CTC). Please note that the Company deducts tax at source from your gross salary and pays directly to the Government of India; however, it is your responsibility to ensure that personal tax compliance is maintained.
- c. You may also receive a bonus upon receiving your Probation Period confirmation letter. This bonus will be on monthly basis and reach potentially 20 % of your salary. Your Manager will explain to you the calculation of such bonus.
- d. Please note that salary and bonus payments are made based on individual merits and therefore such matters should be kept strictly confidential to yourself only.
- e. Changes in your compensation are subject to the discretion of the Company and will be subject to and be on the basis of your effective performance and results during your employment and other relevant criteria.
- f. You will be on probation for a period of 6 months from the date of your appointment. On completion of the probation period, if the Company finds you to be suitable for the appointed post, your appointment shall be confirmed and communicated to you in writing.

For Decathlon Sports India Pvt Ltd

Thanking you  
Renjith K Rajan

## OFFER LETTER

**PRIVATE AND CONFIDENTIAL**

**Date: 25-06-2016**

Dear Ayana Tom,

We have the pleasure to offer you the position of Sales Manager, at Decathlon Sports India Pvt. Ltd.

### **1. Terms & Conditions**

1. You will report to Renjith K Rajan or any officer appointed by him/her on 28-06-2016
2. Your monthly gross salary will not exceed Rs. **16000.0** (INR. Sixteen Thousand )
3. Please note that the Company deducts tax at source from your gross salary and pays directly to the Government of India; however, it is your responsibility to ensure that personal tax compliance is maintained
4. You may also receive a bonus upon receiving your Probation Period confirmation letter. This bonus will be on monthly basis and reach potentially **20.0%** of your salary. Your manager will explain to you the calculation of such bonus
5. Please note that salary and bonus payments are made based on individual merits and therefore such matters should be kept strictly confidential to yourself only
6. Changes in your compensation are subject to the discretion of the Company and will be subject to and be on the basis of your effective performance and results during your employment and other relevant criteria
7. You will be on probation for a period of 6 month(s) from the date of your appointment. On completion of the probation period, if the Company finds you to be suitable for the appointed post, your appointment shall be confirmed and communicated to you in writing

For Decathlon Sports India Pvt Ltd

Thanking you  
Renjith K Rajan



**ESAF MICROFINANCE**  
Financing Livelihoods...

www.esafmicrofin.com

Date: 07.06.2016

To

Mr. Jimin Maximin  
Arackel House  
Koorachundu PO  
Kozhikode - 673527

Dear Mr. Jimin Maximin.

**Sub: Offer Letter**

Following our recent discussions, we are delighted to offer you the position of Executive Trainee with ESAF Microfinance and Investments Pvt. Ltd. This offer will be valid from the date of your joining.

ESAF Microfinance is the flagship of ESAF Group which was established in 1992 with a vision to "empower the poor and marginalized especially women, children and youth by providing access to financial, marketing, health, natural resources and technological support to explore the fullest human potential and create opportunities for sustenance, development and holistic transformation".

ESAF Microfinance works with a mission "to be a leading financial institution, providing customer centric products through high quality service by using innovative technology to the underserved households in India". ESAF Microfinance is not just a Microfinance Company but an integrated model for social change. It helps the poor to break the cycle of poverty by promoting Social Business.

On joining our Organization, you will become a part of a fast paced and dedicated team that works together to create a society with equal opportunities for complete access to sustainable financial services that promotes livelihood and economic development.

As a member of our team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all actions, advice and results at your professional capacity. In return, we are committed to providing you with every opportunity to learn and grow to the highest level of your ability and potential.

We are confident that you will find this new opportunity both challenging and rewarding. The proposed terms are as below:

- **Position Title: Executive Trainee**
- **Cadre: D4**
- **Gross Salary: Rs 14,500 per month**
- **CTC: Rs 17,286 per month**
- **Training and Probation: 6 months each**
- **Location: Omassery**

**ESAF MICROFINANCE & INVESTMENTS (P) LTD**

An NBFC-MFI. Regd. No.: B-07-00652 Corporate Identification No.: U65910TN1996PTC036650

Corporate Office: Hepzibah Complex, Mannuthy P.O, Thrissur, Kerala 680 651. India. Tel: +91 487 2373813. Email: info@esafmicrofin.com  
Registered Office: No. 8/9, Mansuk Buildings, Flat No. 3A, 3<sup>rd</sup> Floor, Gangadeeswara Koil Street, Purasawalkam  
Chennai, Tamil Nadu 600 084. Tel: +91 44 43560790 Email: ro@esafmicrofin.com

Date: 07.06.2016

To

Ms. Anchu Suresh  
Kalariyullathil House  
Kayanna PO  
Kozhikode – 673526

Dear Ms. Anchu Suresh,

**Sub: Offer Letter**

Following our recent discussions, we are delighted to offer you the position of Executive Trainee with ESAF Microfinance and Investments Pvt. Ltd. This offer will be valid from the date of your joining.

ESAF Microfinance is the flagship of ESAF Group which was established in 1992 with a vision to “*empower the poor and marginalized especially women, children and youth by providing access to financial, marketing, health, natural resources and technological support to explore the fullest human potential and create opportunities for sustenance, development and holistic transformation*”.

ESAF Microfinance works with a mission “to be a leading financial institution, **providing customer centric products through high quality service** by using **innovative technology** to the **underserved households in India**”. ESAF Microfinance is not just a Microfinance Company but an integrated model for social change. It helps the poor to break the cycle of poverty by promoting Social Business.

On joining our Organization, you will become a part of a fast paced and dedicated team that works together to create a society **with equal opportunities for complete access** to sustainable **financial services** that promotes livelihood and economic development.

As a member of our team, we would ask for your commitment to deliver outstanding quality and results that exceed client expectations. In addition, we expect your personal accountability in all actions, advice and results at your professional capacity. In return, we are committed to providing you with every opportunity to learn and grow to the highest level of your ability and potential.

We are confident that you will find this new opportunity both challenging and rewarding. The proposed terms are as below:

- **Position Title: Executive Trainee**
- Cadre : D4
- Gross Salary: Rs 14,500 per month
- CTC: Rs 17,286 per month
- Training and Probation: 6 months each
- Location: Omassery

**ESAF MICROFINANCE & INVESTMENTS (P) LTD**

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**Corporate Office:** Hepzibah Complex, Mannuthy P.O., Thrissur, Kerala 680 651, India, Tel: +91 487 2373213. Email: info@esafmicrofin.com

**Registered Office:** No. 8/9, Mansuk Buildings, Flat No. 3A, 3<sup>rd</sup> Floor, Gangadeeswara Koil Street, Purasawalkam  
Chennai, Tamil Nadu 600 084. Tel: +91 44 43560790 Email: ro@esafmicrofin.com

Date : 13 Jun 2016

Place : Kannur

To,  
Thomas Joseph,  
Vadakke puthanpura House  
Arangu P O, Naduvil, Kannur  
Kerala 670582

Subject: Letter of Appointment for Marketing Executive

Dear Mr. Thomas Joseph,

With effect from 17th June 2016, we are happy to offer you the position of Marketing Executive with Excella Technologies on the following terms & conditions:

- Your probation period will be for three months starting from the date of joining.
- Your pay during the probation period will be Rs. 12,000 per month
- You will be entitled to travel reimbursement based on your actual traveling related to your assignment.
- You will be entitled to get an out station rent allowance if you are travelling outside Kerala
- You are not entitled to any leaves with pay during the probation period.
- You might be placed at any project as and when required by the management.

After the successful probation period, you will be given a letter of for permanent employment with terms and conditions.

Best regards,

  
Brijesh Maniyath  
Director  
Excella Technologies

**Excella Technologies**  
**2<sup>nd</sup> Floor, Prestige Centre**  
**Near Science Park**  
**Cuttex, Kannur - 670 002**  
**Phone: 0497 2762811**

Private & Confidential

20th February 2016

Mr. Jomin Joseph  
Kanjirathummootil(H)  
Elerithattu(P.O)  
Nileshwar, Kasargod (Dist)  
Kerala, 671314

**Career Offer**

Dear Jomin Joseph,

Further to your application and subsequent discussion we have had, we are pleased to appoint you as "Executive Trainee" at grade **S6** in our organization. This position will be based in Hyderabad reporting to **Mr. Jomin Joseph**.

Your date of joining is **18th April 2016 (Tuesday)**.


Your compensation as discussed and agreed upon is detailed in Annexure 1.

A formal "Appointment Letter" detailing the terms and conditions of appointment will be issued on the day of your joining.

We look forward to your acceptance to this letter.

With best regards,

For Karvy Stock Broking Limited,

  
Rajagopal J  
General Manager - Human Resources

Enclosure : Annexure 1

**Karvy Stock Broking Limited**

Registered Office: Karvy House, 46, Avenue 4, Street No.1, Banjara Hills, Hyderabad - 500 034.  
T: +91 40 23312454 | F: +91 40 23311968 | service@karvy.com | www.karvy.com



CONFIDENTIAL

Annexure 1

Compensation Structure

Name : Jomin Joseph  
 Grade : S6  
 Company : Karvy Stock Broking

Designation : Executive Trainee  
 Location : Hyderabad  
 Department : Equity Advisor

Particulars	Amount in INR Per Month	Amount in INR Per Annum
Basic	5950	71400
H.R.A.	3570	42840
Medical	1250	15000
Conv. Reimbursement	1600	19200
Exgratia	1000	12000
PF@12%(Employer Contribution)	714	8568
Prof. Development	298	3576
Other Allowance	1918	23016
Advance Bonus	700	8400
Fixed CTC	17000	204000
Performance linked variable pay *	34000	400000
Total		604000

In words - Six Lakhs Four Thousands and Twelve Rupees Only.

Note:

\* You will be eligible to receive performance linked variable pay up to Rs 34,000/- (Rupees Thirty Four Thousand Only) per month. This incentive is linked to performance and achievement as per defined KRAS.

**Additional Benefits**

Personal Accident Cover	Personal accident cover for self.
Mediclaime	Mediclaime insurance for self, spouse and two children.
Gratuity	As per Gratuity Act.

**Please Note:** Compensation is personal & confidential matter between you and the company. You are not supposed to discuss or share with anyone else other than your recruiter.

*Kauleamam*

Karvy Stock Broking Limited

Registered Office: Karvy House, 46, Avenue 4, Street No.1, Banjara Hills, Hyderabad - 500 034.  
 T: +91 40 23312454 | F: +91 40 23311968 | service@karvy.com | www.karvy.com

Private & Confidential

20th February 2016

Mr. Arun TS  
Thenkunnel(H)  
Manakadavu(P.O)  
Alakode, Kannur  
Kerala,670571

**Career Offer**

Dear Mr. Arun TS,

Further to your application and subsequent discussion we have had, we are pleased to appoint you as "Executive Trainee" at grade **S6** in our organization. This position will be based in Hyderabad reporting to **Mr. Arun TS**.

Your date of joining is **18th April 2016 (Tuesday)**.

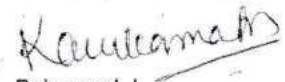
Your compensation as discussed and agreed upon is detailed in Annexure 1.

A formal "Appointment Letter" detailing the terms and conditions of appointment will be issued on the day of your joining.

We look forward to your acceptance to this letter.

With best regards,

For Karvy Stock Broking Limited,

  
Rajagopal J  
General Manager - Human Resources

Enclosure - Annexure 1

CONFIDENTIAL

## Annexure 1

### Compensation Structure

Name : Mr. Arun TS  
 Grade : S6  
 Company : Karvy Stock Broking

Designation : Executive Trainee  
 Location : Hyderabad  
 Department : Equity Advisor

Particulars	Amount in INR Per Month	Amount in INR Per Annum
Basic	5950	71400
H.R.A	3570	42840
Medical	1250	15000
Conv. Reimbursement	1600	19200
Exgratia	1000	12000
PF@12%(Employer Contribution)	714	8568
Prof. Development	298	3576
Other Allowance	1918	23016
Advance Bonus	700	8400
Fixed CTC	17000	204000
Performance linked variable pay *	34000	400000
Total		604000

In words - Six Lakhs Four Thousands and Twelve Rupees Only.

Note:

\* You will be eligible to receive performance linked variable pay up to Rs 34,000/- (Rupees Thirty Four Thousand Only) per month. This incentive is linked to performance and achievement as per defined KRAs.

### Additional Benefits

Personal Accident Cover	Personal accident cover for self.
Mediclaim	Mediclaim insurance for self, spouse and two children.
Gratuity	As per Gratuity Act.

**Please Note:** Compensation is personal & confidential matter between you and the company. You are not supposed to discuss or share with anyone else other than your recruiter.

*Kaushikam*

Karvy Stock Broking Limited

Registered Office: Karvy House, 46, Avenue 4, Street No.1, Banjara Hills, Hyderabad - 500 034.  
 T: +91 40 23312454 | F: +91 40 23311968 | service@karvy.com | www.karvy.com



STRICTLY PRIVATE & CONFIDENTIAL

22<sup>nd</sup> April, 2016

Dear Amal Joseph,

OFFER LETTER

Based on the interactions with you, we are pleased to offer you the position of **Management Trainee-Business Development**, at **63Ideas Infolabs Private Limited** (hereinafter referred to as "Ninjacart" or the "Company"). The key terms & conditions are given below:

- Offer Acceptance and Joining date**

Upon your acceptance of the terms hereof, the effective date of joining will be **2<sup>nd</sup> May 2016**. Please go through the offer letter and provide your acceptance within **2 days** from receipt, failing which the offer will be deemed to be considered **withdrawn**.
- Probation & Confirmation**

Your employment is subject to a probationary period of **3 months** from the joining date. You will be informed if your employment will be confirmed by your direct supervisor before the expiration of the probationary period, provided you meet the Company's performance standards during that time.
- Place of Work**

Your initial place of posting will be in **Bangalore**. However, you may be posted/ transferred to any other place or offices of the Company or its affiliates, as the Company may, from time to time, deem necessary.
- Remuneration**

Details of your remuneration are mentioned in the **ANNEXURE 1** of this offer letter. The Company shall make deductions and with holdings of tax or otherwise as may be mandated or required under applicable law from the remuneration.
- Background Verification Process**

As a process, each and every employee has to go through the standard Background verification and reference check process, in case of any gap/s found at any point of time, your employment will be terminated with immediate effect due to the Background verification failure.

Yours sincerely,  
For 63Ideas Infolabs Private Limited,

Thirukumaran Nagarajan  
Co-Founder & CEO

I, \_\_\_\_\_ (full name) have read and understood the terms and conditions stated herein and confirmed my acceptance of the offer and its conditions. I also confirm that I have not been convicted of any offence or crime punishable by law.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## ANNEXURE 1

### ANNUAL COMPENSATION BREAK UP

Full Name : Amal Joseph  
Designation : Management Trainee-Business Development  
Location : Bangalore

You will be entitled for a CTC of Rupees Three Lakh and Thirty Thousand only (Rs. 3,30,000/-) per annum.

Fixed CTC	Rs 3,00,000/-
Variable Amount	Rs 30,000/-
Annual CTC	Rs 3,30,000/-

Salary shall be payable pro-rata at the end of each month after deducting applicable tax and other statutory deductions at source.

You will be on probation for a period of **3 months** from the date of your appointment and this period may be extended, if considered necessary in this post, only if you are intimated to that effect in writing;

Either party may terminate your employment by giving the other party an advance notice **1 month** after probation period, which termination shall take effect only upon expiry of the aforesaid notice period, unless otherwise directed by the Company.

As an acknowledgment, please sign the duplicate copy of this letter.

For 63Ideas Infolabs Private Limited

AGREED, UNDERSTOOD AND ACCEPTED

Thirukumaran Nagarajan  
Co-Founder and CEO

Amal Joseph

# **ICICI Securities**

Date: 28 January 2016

To  
Anjali Suresh  
Kannur

## Sub: Offer Letter

Dear Anjali,

Further to the discussion we had, we are pleased to offer you an employment as "Management Trainee" at a Fixed Pay of Rs 3, 00, 000 per annum in our Retail Department and at Kerala.

You shall be required to join the Company tentatively during the period of April 2016 to September 2016 at the above mentioned location. Your actual date of joining & induction plan will be communicated to you at least 15 days before your joining through your placement coordinator. Your detailed letter of appointment mentioning terms and conditions of the employment will be provided on your joining. Please note that this offer is subject to successful completion of your course and may be discontinued without any further notice if any irregularities are found.

Your Fixed Pay details are enclosed herewith in Annexure 1.

For any further details you may get in touch with your Regional HR Manager Shajman M.A at 9645205390.

Please acknowledge the offer by accepting a copy of this letter for our official records.

Yours truly,

For ICICI Securities Ltd



Shajman M A

Regional Manager- Human Resources

Member of National Stock Exchange of India Ltd. & Bombay Stock Exchange Ltd.  
Capital Market : NSE Regn. No. INB 230773037, BSE Regn. No. INB 011286854  
Futures & Options : NSE Regn. No. INF 230773037, BSE Regn. No. INF 010773035  
Currency Derivatives : NSE Regn. No. INE 230773037  
CIN No.: U67120MH1995PLC086241

**ICICI Securities Limited**  
Registered Office (Institutional):  
ICICI Centre, H. T. Parekh Marg,  
Churchgate, Mumbai 400 020, India.  
Tel (91 22) 2288 2460/70  
Fax (91 22) 2288 2445

**Corporate Office (Retail):**  
Shree Sawan Knowledge Park, Plot No. D-507,  
T.T.C. Ind. Area, M.I.D.C., Turbhe, Navi Mumbai - 400 705  
Tel (91 22) 4070 1000  
Fax (91 22) 4070 1022



**Annexure 1**

<b>REMUNERATION</b>		
<b>NAME</b>	Anjali Suresh	
<b>JOB TITLE</b>	Management Trainee - Centre Sales	
<b>GRADE</b>	E	
<b>Components</b>	<b>Monthly</b>	<b>Annually</b>
Basic	8,750	105,000
HRA	4,375	52,500
Transport Allowance	1,600	19,200
Medical Reimbursement	1,250	15,000
Leave Travel Assistance	1,822	21,875
Personal Pay	6,152	73,825
<b>Retiral Benefits</b>		
Employer's Contribution to PF	1,050	12,600
<b>Total Fixed Pay</b>	<b>25,000</b>	<b>300,000</b>
** Gratuity is payable after completion of 5 years of continuous service.		

12<sup>th</sup> March' 2015

To  
JUSTIN JOHNY  
Chennai

Sub: Offer Letter

Dear JUSTIN JOHNY,

We are pleased to make you an offer of appointment as "Management Trainee" at a Total Fixed Pay (TFP) of Rs 3,50,000 per annum. You will be placed in "Retail" department and "Centre Sales" function at Chennai.

You shall be required to join the Company tentatively during the period of May 2015 to September 2015 at the above mentioned location. Your actual date of joining & induction plan will be communicated to you at least 15 days before your joining through your placement coordinator. Your detailed letter of appointment mentioning terms and conditions of the employment will be provided on your joining. Please note that this offer is subject to successful completion of your course and may be discontinued without any further notice if any irregularities are found.

Your Fixed Pay details are enclosed herewith in Annexure 1.

For any further details you may get in touch with your Regional HR Manager - Annie Henry - 99622 96867

Please acknowledge the offer by accepting a copy of this letter for our official records.

Yours truly,

For ICICI Securities Ltd



Annie Henry

Regional Manager- Human Resources

Member of National Stock Exchange of India, Bombay Stock Exchange Ltd and MCX-Stock Exchange Ltd.  
Capital Market : NSE Regn. No. INB 230773037, BSE Regn. No. INB 011286854, MCX-SX Regn. No. INB 260773032  
Futures & Options : NSE Regn. No. INF-230773037, BSE Regn. No. INF 010773035, MCX-SX Regn. No. INF 260773032  
Currency Derivatives : NSE Regn. No. INE 230773037, MCX-SX Regn. No. INE 260773037

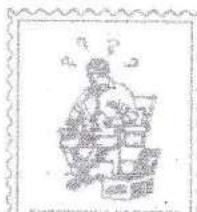
**ICICI Securities Limited**

**Corporate Office (Retail Services):**

Shree Sawan Knowledge Park,  
Plot No. D-507, T.T.C. Ind. Area, M.I.D.C.,  
Turbhe, Navi Mumbai - 400 705

Tel (91-22) 4070 1000  
Fax (91-22) 4070 1022  
www.icicidirect.com

Registered Office:  
ICICI Centre, Churchgate,  
Mumbai 400 020, India.







## Annexure 1

REMUNERATION DETAILS		
NAME	JUSTIN JOHNY	
JOB TITLE	Management Trainee	
Components	Monthly	Annually
Basic	10,208	1,22,500
HRA	5,104	61,250
Transport Allowance	800	9,600
Medical Reimbursement	1,250	15,000
Leave Travel Assistance	2,126	25,521
Personal Pay	8,452	1,01,429
Retiral Benefits		
PF	1,225	14,700
Total Fixed Pay	29,166	3,50,000



June 10,2015

Dear Arun Mathew P,

We are pleased to offer you the position of FINANCIAL SERVICES CONSULTANT in Level 1 of our Company. Your initial posting will be at Kannur..

Your compensation details are as follows:

Components	₹ per annum
Basic	54000.00
Gratuity	2596.00
Employers Contribution to PF	6480.00
HRA	32400.00
FCP	53924.00
Conveyance	9600.00
Telephone	7500.00
Statutory bonus	3500.00
Annual Guaranteed Pay	170,000.00

The terms and conditions of your appointment will be communicated to you on acceptance of our letter.

The Company reserves the right to conduct background checks including your antecedent, Education and employment. Your continuation in employment will be subject to satisfactory reports being received from all the above mentioned sources.

The offer is made relying upon the information furnished and representation made by you from time to time. If any information or representation is found to be incorrect or if any material information is detected by us to have been suppressed by you or any action on your part is found to be in contravention to the terms and conditions of employment or the Company's Code of Conduct, the Company will have the right to terminate your services at any time without prior notice.

Please note that this offer is valid subject to your acceptance of the term/conditions of employment with us and may be withdrawn/modified if any information or representation furnished by you is found to be incorrect or if any material information is detected by us to have been suppressed by you or any action on your part is found to be in contravention to the terms and conditions of employment or the Company's Code of Conduct or any Applicable Anti-Bribery Law and the Anti Corruption and Bribery Policy of the Company. This offer letter may be withdrawn by the Company without assigning any reason whatsoever for such withdrawal. This letter is not to be construed as your letter of appointment, which will be issued separately subject to the conditions mentioned above.

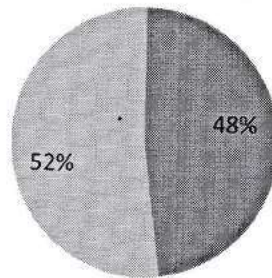
We look forward to your joining the company and wish you a long and successful career with the organization.

## PLACEMENT ANALYSIS - 2017

LIST OF COMPANIES		Total number of Students - 44
<b>SL NO</b>	<b>NAME</b>	
1	STANDARD CHARTERED BANK	Number of Students Placed - 23
2	GEOJIT	Number of On-Campus - 20
3	ESAF MICRO FINANCE	Number of Off-Campus - 3
4	ICICI PRUDENTIAL	
5	GO GREEN BOV	Percentage of Students placed – 52.27
6	TYNOR ORTHOTICS PVT LTD	

### TOTAL NUMBER OF STUDENTS - 44

■ NO OF STUDENTS NOT PLACED 47.73% ■ NO. OF STUDENTS PLACED 52.27%



*Prasad*

Placement Coordinator

Mr. Prasad Thomas



*Thomas Michael*

Principal

Dr. Thomas Michael

PRINCIPAL  
VIMAL JYOTHI INSTITUTE OF  
MANAGEMENT & RESEARCH

**MBA 2015-17 BATCH****STUDENTS PLACED**

SL. NO	NAME OF THE STUDENT	NAME OF THE EMPLOYER	ANNUAL SALARY	ON/OFF CAMPUS
1	AMAL SUNNY	STANDARD CHARTERED BANK	230000	OFF CAMPUS
2	TONY JOHN	LAND MARK BUILDERS	134400	OFF CAMPUS
3	JOBY JOSEPH	GEOJIT		ON CAMPUS
4	RINIL M JOSE	GEOJIT		ON CAMPUS
5	SANJU JOHN	ESAF MICRO FINANCE		ON CAMPUS
6	DENIUS C VINCENT	ESAF MICRO FINANCE		ON CAMPUS
7	IVIN JOSE	ESAF MICRO FINANCE		ON CAMPUS
8	DELIN GEO GEORGE	ESAF MICRO FINANCE		ON CAMPUS
9	PRASANTH GEORGE	ESAF MICRO FINANCE		ON CAMPUS
10	RAJINA K	ESAF MICRO FINANCE		ON CAMPUS
12	AKSHAYA ROSE	ICICI PRUDENTIAL	170000	ON CAMPUS
13	DONA JOY	ICICI PRUDENTIAL	170000	ON CAMPUS
14	ANJU ANTONY	ICICI PRUDENTIAL	170000	ON CAMPUS
15	AKHIL T MATHEW	ICICI PRUDENTIAL	170000	ON CAMPUS
16	JISHNU RAJ T R	ICICI PRUDENTIAL	170000	ON CAMPUS
17	DRISHYA JAYANANDAN P V	ICICI PRUDENTIAL	170000	ON CAMPUS
18	PRIYA MATHEW	ICICI PRUDENTIAL	170000	ON CAMPUS
19	SANJANA VIJAYAN	ICICI PRUDENTIAL	170000	ON CAMPUS
20	SISIRA C JACOB	ICICI PRUDENTIAL	170000	ON CAMPUS
21	VISHNU PRIYA M	ICICI PRUDENTIAL	170000	ON CAMPUS
22	AMAL SUNNY	GO GREEN BOV		ON CAMPUS
23	BERLIN VARGHESE	TYNOR ORTHOTICS PVT LTD	3566525	OFF CAMPUS



*Vimal Jyothi*  
PRINCIPAL

VIMAL JYOTHI INSTITUTE OF  
MANAGEMENT & RESEARCH  
CHEMPERI, KANNUR - 670 632

**CONTRACT OF EMPLOYMENT**

**Standard Chartered**  
**Global Business Services Private Limited**  
(formerly known as Scope International Private Limited)

(1)

and

**Amal Sunny**

(2)

Amal Sunny

**THIS AGREEMENT** is made on **November 15, 2017 BETWEEN:**

- (1) **Standard Chartered Global Business Services Private Limited (formerly known as Scope International Private Limited)** whose registered office is at - **No.1, Haddows Road, Chennai - 600006** (the "Company" or "GBS India"); and
- (2) **Amal Sunny of No:4-425,Vadakkedath House, Kiliyanthara,Vallithode, Kannur-670706** ("you" or the "Employee").

**IT IS AGREED** as follows:

**1 Definitions and interpretation**

In this Agreement where the context admits the following expressions shall have the following meanings:

**"Client"** means any customer of GBS India or any Group Company with whom you had material contact or business dealings or for whom you had responsibility in the twelve (12) months immediately preceding the Termination Date or with whom any employee under your control shall to your knowledge have had material business dealings or responsibility at any time during such period;

**"Commencement Date"** means **December 4, 2017** or such other date as is agreed in writing between the parties;

**"Conduct Rules"** means the conduct rules issued from time to time by the PRA and/or the FCA that apply or may apply to you by virtue of your employment under this Agreement and/or by virtue of being a Certified Person;

**"Confidential Information"** means trade secrets or information of a confidential nature which belongs or relates to GBS India or any Group Company or their clients or customers or potential clients or customers, and which the Employee may have received or obtained as a result of or in any way in connection with the Employment, including but not limited to information relating to all or any of their suppliers, agents or distributors, commercial, financial or marketing information, customer lists, technical and operational information, methods and processes and know-how comprising trade secrets;

**"Employment"** means your employment under this Agreement;

**"FCA"** means the Financial Conduct Authority;

Amal Sunny

- (b) faithfully and diligently perform any duties and properly exercise any powers that may from time to time be given or assigned to you and obey all reasonable and lawful instructions issued by or on behalf of GBS India;
- (c) use your best endeavours to promote and protect the interests and welfare of GBS India, the Group and any Group Company;
- (d) comply with any rules, regulations, policies and procedures of or issued by GBS India or any Group Company from time to time;
- (e) promptly disclose to your line manager any information which comes into your possession which may adversely affect GBS India, the Group or any Group Company;
- (f) if and so long as GBS India requires and without any further remuneration, carry out your duties on behalf of any Group Company and act as a director or officer of any Group Company;
- (g) keep your line manager at all times promptly and fully informed (in writing if so requested) of your conduct of the business of GBS India and any Group Company and provide such explanations in connection with it as your line manager may require; and
- (h) disclose all circumstances in respect of which there is, or may be, a conflict of interest between you and GBS India or any Group Company and any material breach or default of your obligations under this Agreement; and
- (i) without prejudice to the obligations and duties set out above, comply with your Legal Duties;
- (j) familiarise yourself with, and comply with, the Conduct Rules;
- (k) undertake any training required from time to time to enable you to continue to perform your duties.

## 8 Remuneration

- 8.1 Total Employment Compensation will be **Rs.230000/- (Rupees Two Hundred Thirty Thousand Only)** per annum which includes Basic Salary of **Rs.92000/- (Rupees Ninety Two Thousand Only)** gross per annum payable monthly in arrears normally on 25<sup>th</sup> day of each calendar month (or where the 25<sup>th</sup> falls on a non-working day, payment will normally be made on

An ISO 9001:2008 COMPANY



Calicut Landmark Builders & Developers [India] Pvt. Ltd.

Landmark World, NH 17 Bypass, Kozhikode - 673014, Kerala, India. Tel: +91 495 2436600, 2436601

LMB- LV/OFL-52/01/08/2017

**Mr. Tony John**  
**Naduvilezham House**  
**Chengalai P.O**  
**Cherankunnu**  
**Sreekandapuram**  
**Kannur District**  
**Kerala -670631**

**Sub: Offer of Employment**

Dear Mr. Tony John,

Further to the interview and discussions we have had with you on 28/07/2017, it is our pleasure to extend the following offer of employment to you for and on behalf of Calicut Landmark Builders & Developers (India) Pvt. Ltd. You are offered an appointment to the position of **Sales Officer**. You are expected to join duty on or before 09/09/2017. Your total monthly compensation will be Rs. 11200/- (Rupees Eleven thousand two hundred only), which is structured as below, as per the policies of the company. The basic salary of Rs. 8,000/- (eight thousand only) will be released every month. The remaining portion of Rs. 3,200/- (Rupees three thousand two hundred only) will be released only after attaining the target fixed by the Company. Apart from the salary as mentioned above, you will be eligible to get incentive for each performance, according to the incentive structure, followed by the Company from time to time. You will be on probation for a period of six months from the date of joining which may be extended further as the Company deems necessary. This job offer is contingent to successful completion of your probation period. After successful completion of the probation and review thereof, you will be entitled to the regular cadre in the Company. Regular performance reviews will be done to assess your suitability. You will be required to submit your credentials to authenticate qualification and experience together with relieving order from your last employment, ID Proof, five numbers of photographs and other relevant documents, on the date of joining.

You will be issued a formal appointment order on joining.

Please let us know of your decision on acceptance of this offer in writing to the undersigned at the earliest.

I look forward to an enduring relationship with you.

With Regards,

For Calicut Landmark Builders  
& Developers (India) Pvt. Ltd.







Kochi, 31 Aug 2017

**Mr. JOBY JOSEPH P**

PALOLIL (HO), NELLIKUTTY  
(PO) KANNUR (DT), KERALA, PIN 670632

**Dear Mr. JOBY JOSEPH P,**

Referring to your application and the subsequent interview, we are pleased to offer you the position of JR. EXECUTIVE TRAINEE - DEALER in KANNUR - FORTLIGHT(LK). You are requested to join at the earliest. The salient features of this offer are as follows:

1. You will be under probation for a period of six months.
2. Your Cost to the Company will be as discussed and negotiated at the time of the interview.
3. During the probation period, you will have to pass the required industry certifications which would be mentioned in the appointment letter.
4. Formal appointment letter will be issued in due course.
5. You have to produce the originals along with a copy of the following documents at the time of joining:

- \* **Four passport size photographs.**
- \* **Copy of certificate providing age (SSLC/Birth certificate).**
- \* **Copies of all Marklist & Certificates from 10th Standard onwards.**
- \* **Medical fitness certificate from a registered medical practitioner.**
- \* **Copy of Photo ID Proof - Passport/Election ID/Driving License/Aadhar card/PAN card.**
- \* **Copy of Address Proof - Passport/Driving License/Aadhar card/BSNL Landline Telephone Bill/ Bank Passbook/Ration card/Rental Agreement.**
- \* **A copy of PAN card.**

6. You have to produce the following documents within 30 days from the joining date.
  - \* **Relieving letter and experience certificate from previous employers.**
  - \* **Salary slip from previous employer.**

Please sign and return the duplicate copy of this offer letter immediately as a token of your acceptance.

**George Raphael**  
**Chief Manager - HR**

Copy to:  
HR Department  
State Head : SANIL K MENON  
Regional Manager : JAYANANDAN K



Kochi, 26 Oct 2017

**Mr.RINIL M JOSE**

MATTATHINANICKAL HOUSE,NELLIKUTTY  
PO,KANNUR DIST,KERALA,670632

Dear **Mr.RINIL M JOSE,**

Referring to your application and the subsequent interview, we are pleased to offer you the position of JUNIOR EXECUTIVE TRAINEE - SALES in KANNUR - FORTLIGHT(LK). You are requested to join at the earliest.The salient features of this offer are as follows:

- 1.You will be under probation for a period of six months.
- 2.Your Cost to the Company will be as discussed and negotiated at the time of the interview.
- 3.During the probation period, you will have to pass the required industry certifications which would be mentioned in the appointment letter.
- 4.Formal appointment letter will be issued in due course.
- 5.You have to produce the originals along with a copy of the following documents at the time of joining:

- \* Four passport size photographs.
- \* Copy of certificate providing age(SSLC/Birth certificate).
- \* Copies of all Marklist & Certificates from 10th Standard onwards.
- \* Medical fitness certificate from a registered medical practitioner.
- \* Copy of Photo ID Proof - Passport/Election ID/Driving License/Aadhar card/PAN card.
- \* Copy of Address Proof - Passport/Driving License/Aadhar card/BSNL Landline Telephone Bill/ Bank Passbook/Ration card/Rental Agreement.
- \* A copy of PAN card.

6. You have to produce the following documents within 30 days from the joining date.

- \* Relieving letter and experience certificate from previous employers.
- \* Salary slip from previous employer.

Please sign and return the duplicate copy of this offer letter immediately as a token of your acceptance.

**George Raphael**  
**Chief Manager - HR**

Copy to:

HR Department

State Head : SANIL K MENON

Regional Manager : JAYANANDAN K

This is a system generated letter and hence signature is not required.

**GEOJIT FINANCIAL SERVICES LTD. - Regd. Off.** : 34/659-P, Civil Line Road, Padivattom, Kochi-682024. Tel. : 0484 - 2901000, Fax : 2979695, Email:mailus@geojit.com, For grievances: grievances@geojit.com, www.geojit.com | SEBI Regn. Nos.: NSE:INB/INF/INE231337230, BSE:INB011337236,INF011337237, NSDL: IN-DP-NSDL-24-97, CDSL: IN-DP-CDSL-648-2012, Portfolio Manager: INP000003203

**VIMAL JYOTHI**

INSTITUTE OF MANAGEMENT &amp; RESEARCH, CHEMURU

Prasad Thomas &lt;prasad.thomas@vjim.ac.in&gt;

**ESAF || Executive Trainee - Final Selection List**

10 messages

**FREDY FRANCIS** <fredy.francis@esafmicrofin.com>

Wed, Mar 29, 2017 at 12:50 PM

To: gibygeorge@depaul.edu.in

Cc: Bobby Mathew &lt;bobby.mathew@esafmicrofin.com&gt;, ANNU KURUVILLA &lt;annu.kuruvilla@esafmicrofin.com&gt;, Smithesh KS &lt;smithesh.ks@esafmicrofin.com&gt;

Bcc: Prasad Thomas &lt;prasad.thomas@vjim.ac.in&gt;

Dear Team,

Greetings from ESAF!

We are pleased to inform you the list of students who got selected as **Executive Trainee** from the final screening held at DE- Paul on 21st March 2017.

**Congrats to all the students who are going to be the part of ESAF Family!**

Also, as a team we would like to extend our gratitude to all placement coordinators for supporting us throughout this whole placement process.

Sl No	Name	College	Highest Qualification
1	Sooraj C Ravi	Adisankara	M B A
2	Surag Subramanian		M B A
3	Arun Soman		M B A
4	Malavika V R		M B A
5	Keerthy Gopinath		M B A
6	Akshay K	BIMS	M B A
7	Sibi Christopher	De Paul	M B A
8	Jiffin John		M B A
9	Anjali Thambi		M B A
10	Gopika Gopalan		M B A
11	Rashmi Paul		M. Com

1/8/2018

Vimal Jyothi Institute of Management & Reaseach Mail - ESAF || Executive Trainee - Final Selection List

35	Kiran A S		M B A
36	Vishnu M K		M B A
37	Antony Sebastian		M B A
38	Preesha S		M B A
39	Aswathy Shanmughadas		M B A
40	Aneena S	SNGC	M B A
41	Anu Dev		M B A
42	Gresshma Rose Babu		M B A
43	Jose Thomas	St. Joseph	M B A
44	Bindhya B		M B A
45	Sanju John		M B A
46	Denius C Vincent		M B A
47	Ivin Jose		M B A
48	Delin Geo George	Vima Jyothy	M B A
49	Prasanth George		M B A
50	Rajina K		M B A
51	Berlin Varghese		M B A

Kindly respond back to this email with the following details.

1. List of students who have accepted the Offer:
2. Date of course completion:
3. Tentative date of final university exam:

Looking forward to partner with you in the future.

Regards,  
Fredy Francis  
Team HR

Prasad Thomas <prasad.thomas@vjim.ac.in>

Wed, Mar 29, 2017 at 1:45 PM

## Campus Selects - ICICI Prudential

4 messages

Subin Varghese /HR SO/ICICIPRU/Cochi &lt;subin.varghese@iciciprulife.com&gt;

Wed, Mar 8, 2017 at 8:16 PM

To: "prasad.thomas@vjim.ac.in" &lt;prasad.thomas@vjim.ac.in&gt;

Cc: Nisha Sajith /HR SO/ICICIPRU/Cochi &lt;nisha.sajith@iciciprulife.com&gt;, Suria Narayanan MS /HR SO/ICICIPRU/Cochi &lt;surianarayanan.ms@iciciprulife.com&gt;

Dear Sir,

Greetings!

Further to our discussion, we would like to share the list of selected candidates as below. All of them would be placed in Sales & Distribution at Level 1 with ICICI Prudential. Their place of posting/channel will be communicated post their completion of Training with us.

We are planning to on-board them after their course completion. However, as requested we would require the details (Date and duration) of the summer internship program and also the timely submission of their PAN card and Aadhar card. Thus request you to help us in this regard.

### Compensation & Benefits:-

- Annual Guaranteed Pay of Rs. 170000
- Mobile Reimbursement of Rs. 500 per month (Actual bill or Rs. 500 whichever is less)
- Tab + Data Package
- Group Mediciam for Rs. 350000 (Self + Spouse + 2 Kids as applicable)
- Group Term Insurance of Rs. 500000
- Group Personal Accident of Rs. 2000000
- Bonus / Incentives (Role based benefits)
- Local conveyance as per role (As per HR policy of ICICI Prudential)

SI No	Name	Status
1	Akshaya Rose	Selected
2	Dona Joy	Selected
3	Anju Antony	Selected
4	Akhil T Mathew	Selected
5	Jishnu Raj T R	Selected

1/8/2018

Vimal Jyothi Institute of Management & Reaseach Mail - Campus Selects - ICICI Prudential

6	Drishya Dayanandan P V	Selected
7	Priya Mathew	Selected
8	Rinil M Varghese	Selected
9	Sanjana Vijayan	Selected
10	Sisira C Jacob	Selected
11	Vishnu Priya M	Selected

Warm Regards,

Subin Varghese

Human Resources – Cochin

ICICI Prudential Life Insurance Co. Ltd.

"Print this mail only if absolutely necessary. Save Paper. Save Trees."

"The information contained in this e-mail and any attachments to this message are intended for the exclusive use of the intended recipient and may contain proprietary, confidential or legally privileged information. If you are not the intended recipient, please note that you are not authorised to disseminate, distribute or copy this e-mail or any parts of it or act upon/rely on the contents of this e-mail in any manner. Please notify the sender immediately by e-mail and destroy all copies of this e-mail and any attachments. Please also note that ICICI Bank or its subsidiaries and associated companies, (collectively "ICICI Group"), are unable to exercise control or ensure or guarantee the integrity of/over the contents of the information contained in e-mail transmissions and that any views expressed in this e-mail are not endorsed by/binding on the ICICI Group unless the sender does so expressly with due authority of ICICI Group. Before opening any attachments please check them for viruses and defects and please note that ICICI Group accepts no liability or responsibility for any damage caused by any virus that may be transmitted by this email. Thank you for your cooperation."

Prasad Thomas <prasad.thomas@vjim.ac.in>  
To: Subin Varghese /HR SO/ICICIPRU/Cochi <subin.varghese@iciciprulife.com>  
Cc: staff@vjim.ac.in, 2015@vjim.ac.in

Thu, Mar 9, 2017 at 11:01 AM

Dear Subin Sir,

Greetings of the day from Vimal Jyothi.

Thank you so much for visiting our campus for recruitment.

I also extend the gratitude to ICICI Prudential on behalf of the management , staff & students of Vimal Jyothi for selecting 11 of our final sem students and offering job with your esteemed organisation.

Looking forward for a long term relationship with ICICI Prudential.

Thanks & Regards,

Prasad Thomas  
Mob: 9747 545 525  
Asst. Prof. & Placement Officer

**VIMAL JYOTHI**

INSTITUTE OF MANAGEMENT &amp; RESEARCH - CHENNAI

Prasad Thomas &lt;prasad.thomas@vjim.ac.in&gt;

**GoGreen - Offer Letters**

2 messages

Lakshmi R &lt;lakshmi@employabilitybridge.com&gt;

Wed, Mar 29, 2017 at 10:25 AM

To: prasad.thomas@vjim.ac.in

Cc: amalsunny004 &lt;amalsunny004@gmail.com&gt;, berlinav@gmail.com, riniljosem@gmail.com, Support &lt;support@employabilitybridge.com&gt;, College Sales &lt;college@employabilitybridge.com&gt;

Dear Sir,

Greetings From EmployabilityBridge!!!

Congratulations!! We are happy to inform you that the below students have been Offered in GoGreen BOV. The joining date will be on 1st May 2017.

Name	Dept	Institution Name
Amal Sunny	MBA	Vimal Jyothi Institute of Management & Research
Berlin A Varghese	MBA	Vimal Jyothi Institute of Management & Research
Rinil M Jose	MBA	Vimal Jyothi Institute of Management & Research

Please find the attached offer letter. Request you to sent it to your students and revert back to us with the acceptance by signing the offer letter on or before 31st March 2017.

Looking forward for your continuous support.

Regards

**Lakshmi**  
Executive - Delivery



Mob : +918939833428

Mail : Lakshmi@employabilitybridge.com

Web : www.employabilitybridge.com

 **VJIM.rar**  
1001K

Prasad Thomas <prasad.thomas@vjim.ac.in>  
To: 2015@vjim.ac.in, staff@vjim.ac.in, principal@vjec.ac.in

Wed, Mar 29, 2017 at 11:20 AM

Congratulations Amal Sunny, Brlin Varghese and Rinil M Jose for the campus selection by GoGreen BOV, Bangalore.

Wishing you all the best.

## Salary bifurcation

2 messages

Tinderjit Kaur <tinder@tynorindia.com>  
 To: berlinav@gmail.com  
 Cc: Prasad Thomas <prasad.thomas@vjim.ac.in>

Tue, May 30, 2017 at 1:29 PM

Dear Berlin,

Greetings!!!

Congratulations for being selected.

Plz find below the salary bifurcation :-

Designation	ASM			
Package offered (CTC PA)	3.57 lacs			
Salary Bifurcation		Basic + DA	CA	TA
Fixed salary PM	22200	15001	3600	3600
Longevity( 3 years)	1800			
Gratuity pm	721			
HQ allowance PM	5000			
CTC PM	30221			
CTC PA	356652			
HQ allowance Per day	200			

Eligible for accidental insurance

Telephone exp to be borne by company

You are requested to provide your satisfaction for the same so that I can generate the offer letter.

Thanks & Regards

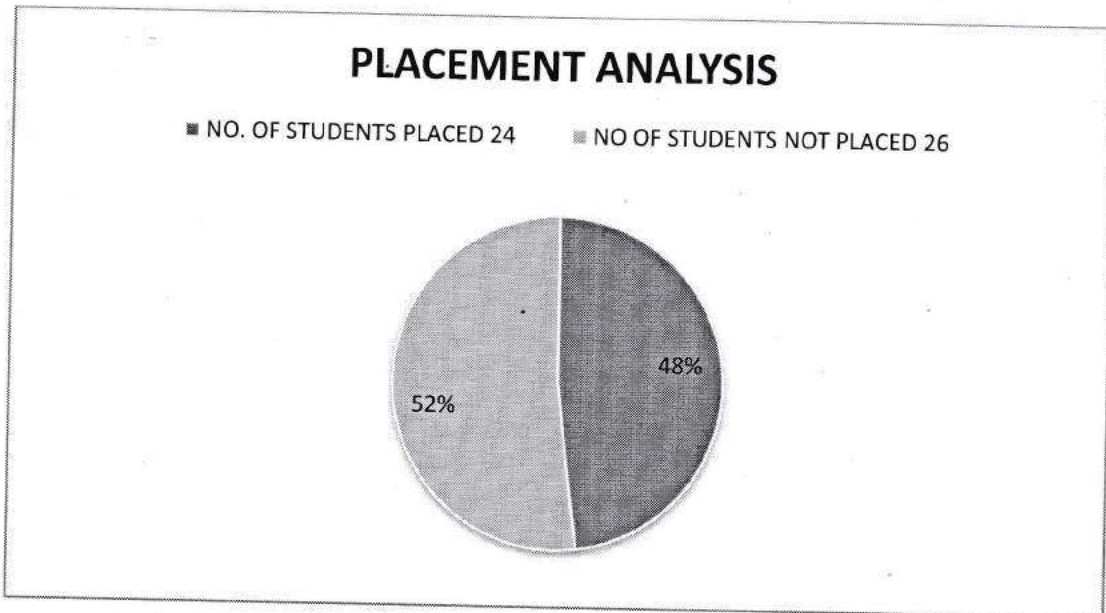
Tinderjit Kaur  
 Deputy Manager HR  
 Tynor Orthotics Pvt. Ltd.  
 D111, Phase VII, Industrial area | Mohali | Punjab,  
 India  
 Phone: +91 172 4388127 | Mobile: +91  
 9216471425  
 Web: www.tynorindia.com




Please consider your environmental responsibility




PLACEMENT ANALYSIS - 2018		
LIST OF COMPANIES		Total number of Students - 50
SL NO	NAME	Number of Students Placed - 24 Number of On-Campus - 16 Number of Off-Campus - 8
1	CATHOLIC SYRIAN BANK	Percentage of Students placed – 48
2	TEAM LEASE	
3	EXTRA MARKS	
4	ICICI PRUDENTIAL	
5	RADISSON	
6	BIZOTIC	



  
 Placement Coordinator  
 Mr. Prasad Thomas



  
 Principal  
 Dr. Thomas Michael

PRINCIPAL

**MBA 2016-18 BATCH  
STUDENTS PLACED**

SL. NO	NAME OF THE STUDENT	NAME OF THE EMPLOYER	ANNUAL SALARY	ON/OFF CAMPUS
1	TONY K THOMAS	CATHOLIC SYRIAN BANK	240000	ON CAMPUS
2	THOMAS K M	TEAM LEASE	286992	OFF CAMPUS
3	BESTIN THOMAS	EXTRAMARKS		ON CAMPUS
4	AKSHAY KUMAR	EXTRAMARKS		ON CAMPUS
5	ANUSHA RAMESH	ICICI PRUDENTIAL		ON CAMPUS
6	TEENA SCARIA	ICICI PRUDENTIAL		ON CAMPUS
7	ANJU P B	ICICI PRUDENTIAL		ON CAMPUS
8	DINIYA VARGHESE	ICICI PRUDENTIAL		ON CAMPUS
9	ATHIRA C	ICICI PRUDENTIAL		ON CAMPUS
10	NEETHU RAJAN	ICICI PRUDENTIAL		ON CAMPUS
12	TOBIN K P	ICICI PRUDENTIAL		ON CAMPUS
13	ANAKHA LAKSHMI	ICICI PRUDENTIAL		ON CAMPUS
14	MIDHUN BABU	ICICI PRUDENTIAL		ON CAMPUS
15	AKHIL C P	ICICI PRUDENTIAL		ON CAMPUS
16	PRINCE PEELIPPOSE	ICICI PRUDENTIAL		ON CAMPUS
17	ATHIRA THOMAS	ICICI PRUDENTIAL		ON CAMPUS
18	AKSHAY KUMAR E	ICICI PRUDENTIAL		ON CAMPUS
19	ARUNJITH C THOMAS	RADISSON	180000	OFF CAMPUS
20	AMAL K VARGHESE	RADISSON	180000	OFF CAMPUS
21	PRINCE PEELIPPOSE	BIZOTIC	102000	OFF CAMPUS
22	MUHAMMED SHAMRIN	BIZOTIC	102000	OFF CAMPUS
23	JUSTIN P J	BIZOTIC	102000	OFF CAMPUS
24	AMAL P B	BIZOTIC	102000	OFF CAMPUS



*[Handwritten Signature]*

PRINCIPAL

VIMAL JYOTHI INSTITUTE OF  
MANAGEMENT & RESEARCH  
CHEMPERI, KANNUR - 670 632



Date: 16 Aug 2018

Mr Thomas K M  
Kottarathiparambil Kunhiparambu payyavoor  
Pazhassikari Kannur  
kerala 670633

Employee No: 1442916  
Dear Mr Thomas K M

### Appointment Letter

We are pleased to appoint you in our organization as CSR subject to the following terms and conditions:

1. Your contract will commence from 16 Aug 2018 and expire on 15 Aug 2019 during which you will render services to our Client at their premises subject to the terms and conditions of the engagement letter executed by you on 16 Aug 2018 and in accordance to the instructions received by you from us or any other authorized person and will be bound by our rules and regulations.
2. You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the services, in a professional manner, at the Client's location until the completion of the term of the work assignment.
  - ii. During the term of the work assignment, render services exclusively to the Client and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - iii. Not engage in any conduct which is detrimental to the interest of the Client or TeamLease.
  - iv. Not receive any payments of any nature directly or indirectly from the Client unless agreed to by TeamLease.
  - v. Neither directly nor indirectly offers you for employment with the Client or its affiliates during the period of the work assignment without prior permission of TeamLease.
  - vi. Extend all cooperation to the Client's employees, consultants, representatives, etc, and do all such things as may be necessary and comply with all terms of the Appointment letter so as to effectively undertake the work.
  - vii. Report and be present at the designated location during the working hours mentioned herein and abide by the rules and regulations as required by the Client.
  - viii. Comply with the safety, health and other rules and regulations of TeamLease and the TeamLease Client that you have been made aware of.
  - ix. During the course of your contract, you can be transferred to a location within the territory of India as and when required by TeamLease for executing the services provided herein.
3. Should you be selected to perform the Work Assignment, the nature of your relationship with TeamLease will be that of a Contract of Service for a fixed period. By executing this letter of engagement neither do we offer you employment with TeamLease nor do you become an employee of TeamLease. Upon expiry or termination of the Work Assignment, your employment with TeamLease shall stand terminated forthwith.
4. Except for expiry of a Work Assignment due to completion/expiry of the same or in respect of a Work Assignment of one week or a lesser period of time, either party may terminate this Work Assignment Letter by issuing 15 days notice in writing or payment thereof.
5. Termination of this letter of engagement shall not affect the obligations of the parties that have been incurred prior to such termination and TeamLease shall promptly settle all your dues after making the applicable deductions.
6. You agree to defend, indemnify and hold TeamLease or the Client harmless from any and all claims, damages, liability, attorneys fees and expenses on account of your failure to satisfy any of your obligations under this work assignment letter or for misconduct or for violation of any law or creation of any legal liability by you.
7. Any dispute between you and TeamLease shall be referred to a sole arbitrator appointed by TeamLease. The arbitration shall be conducted in English language, in accordance with the Arbitration and Conciliation Act 1996, at Bangalore, Karnataka, India. This Engagement Letter shall be governed by the laws of India.
8. Details of your salary breakup will be as per the Annexure attached herein. You hereby authorize TeamLease to

\*\*This is a system generated document. Any unauthorized use, disclosure, dissemination, or copying of this document is strictly prohibited and may be unlawful.\*\*

**Salary Annexure**

Employee No: 1442916

<b>Particulars</b>	<b>Amounts</b>
Basic	10058
House Rent Allowance	4023
Conveyance	1600
Special Allowance	200
Employer PF Contribution	1207
Medical Reimbursement	1250
Works Allowance	5861
Statutory Bonus	923
Employee Compensation	22
<b>TotalAmount</b>	<b>25144</b>
<b>Amount In Words(Rs)</b>	<b>Twenty Five Thousand One Hundred Forty Four rupees</b>

**Net Pay Annexure**

<b>EARNINGS</b>	<b>Amounts</b>
Basic	10058
House Rent Allowance	4023
Conveyance	1600
Special Allowance	200
Medical Reimbursement	1250
Works Allowance	5861
Statutory Bonus	923
<b>Gross Earnings</b>	<b>23915</b>
<b>DEDUCTION *</b>	<b>Amounts</b>
Employee PF	1207
Professional Tax	208
<b>Total Deduction</b>	<b>1415</b>
<b>Net Salary</b>	<b>22500</b>

\* Income-tax deductions, if applicable, will be as per the Income-Tax Act, 1961

\*\* Annual components (like LTA, Medical Reimbursement) would be payable on claims and will be considered for exemption under Income Tax subject to receipt of valid bills for the Financial Year if applicable

Note : This statement is only for the purpose of information and is illustrative in nature

No.S/ /2018

Thrissur,  
27 Apr-18

Shri Tony K Thomas  
Kaipalil House,  
Alakkode(PO),  
Kannur - 670571

Mobile No. 8547874647  
e-mail id - tonykaippalil@gmail.com

Dear Tony

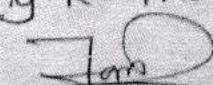
**OFFER OF APPOINTMENT AS RELATIONSHIP EXECUTIVE (RE) THROUGH CAMPUS PLACEMENT**

Please refer to your application submitted through the placement cell of your institution and your subsequent participation in centrally conducted the selection process i.e. written test, GD and personal interviews held at Ernakulam, for appointment as **Relationship Executive (RE)**, We are pleased to offer you the position of **Relationship Executive (RE)** on the terms and conditions given in the succeeding paras.

1. You will abide by the rules and regulations of the Bank, which are in force and also by any additions and/or alterations that may be made thereto from time to time by the Management.
2. Your place of posting will be intimated to you on successful completion of the Induction Programme. You will be required to join for duty at the branch/office mentioned therein immediately. The date on which you join the branch will be reckoned as your date of joining in the service of the bank.
3. You will be on probation for a period of one Year. Your performance will be evaluated regularly, and the Bank at its discretion, may confirm your service, on successful completion of probation period.
4. The Bank is at liberty to extend your probation period for any further period or terminate your services without notice or without assigning any reason whatsoever.
5. The position will report to the Departmental Head/Branch Head depending upon the place of posting. However your title, responsibilities and reporting lines can be changed at any point of time based on organizational necessity and as decided by the Board and / or Management acting in the best interest of the Bank.
6. As a member of the Bank's team, you will be required to exhibit utmost integrity, honesty and transparency in all dealings with customers, staff and any other stakeholders. Any action taken in the discharge of responsibilities shall at all times be compliant with applicable internal rules and external

**The Catholic Syrian Bank Ltd.**

Head Office: Staff Department, 'CSB Bhavan', St Mary's College Road, Post Box No. 502, Thrissur - 680 020, Kerala, India.  
Telephone: 0487 - 2333020, 6619255, 6619216, E-mail: staff@csb.co.in, Web: www.csb.co.in  
Corporate Identity Number: U65191KL1920PLC000175

Tony K. Thomas  


regulations. Any breach of this code of conduct shall be viewed seriously by the management and can be cause for termination.


7. You are expected to employ the best of your skills and abilities for promoting the interest and welfare of the Bank and to conform and comply with the directions and regulations of the Bank and all such orders and directions as may be given to you by the Bank or relevant authority.
8. The detailed role and responsibilities will be provided to you at the time of induction.
9. Your compensation structure is as follows:

DETAILS OF COMPENSATION				
Ser No	Details	Monthly	Per Annum	Remarks
<b>Gross Salary</b>				
1	Basic + DA	6,600	79,200	
2	Conveyance	900	10,800	
3	HRA	1,980	23,760	
4	Education Allowance	1,000	12,000	
5	Mobile Allowance	500	6,000	
6	Medical Allowance	1,250	15,000	
7	CCA	600	7,200	CCA will be based on place on posting
8	Canteen Allowance	500	6,000	
9	Special Allowance	6,010	72,120	
10	<b>Total Gross Salary</b>	<b>19,340</b>	<b>232,080</b>	
<b>Retiring Benefits</b>				
11	NPS (10% of Basic Pay)	660	7,920	
12	<b>Total (Retiring Benefits)</b>	<b>660</b>	<b>7,920</b>	
<b>Total CTC</b>		<b>20,000</b>	<b>240,000</b>	
<b>CTC Per Year: Rupees Two lakh forty thousand only</b>				
<b>Deductions</b>				
13	NPS Employee Contribution	660	7,920	
14	NPS Employer Contribution	660	7,920	
15	<b>Total</b>	<b>1,320</b>	<b>15,840</b>	
<b>Notes:</b>				
(a)	The incentive /bonus will be entitled ,as applicable for the post ,as per the policy of the bank			
(b)	Gratuity will be paid as per Gratuity Act 1972			
(c)	Professional Tax, Income Tax, and other deductions will be made as per statute			



**The Catholic Syrian Bank Ltd.**

Head Office : Staff Department, 'CSB Bhavan', St Mary's College Road, Post Box No. 502, Thrissur - 680 020, Kerala, India.  
 Telephone: 0487 - 2333020, 6619255, 6619216, E-mail: staff@csb.co.in, Web: www.csb.co.in  
 Corporate Identity Number: U65191KL1920PLC000175

Tonyk. Thomas  


ACKNOWLEDGEMENT & ACCEPTANCE

I have read and understood the above terms and conditions, and hereby sign in acceptance of the same.

Name: Tony. k. Thomas

Signature: 

Date: 5/5/2018

Probable date of my  
joining the Bank is

29/8/2018



**The Catholic Syrian Bank Ltd.**

Head Office Staff Department, 'CSB Bhavan', St Mary's College Road, Post Box No. 502, Thrissur - 680 020, Kerala, India.  
Telephone: 0487 - 2333020, 6619255, 6619216, E-mail: staff@csb.co.in, Web: www.csb.co.in  
Corporate Identity Number: U65191KL1920PLC000175



Extramarks Education India Private Limited

D-180, Sector-63, Noida, U.P. - 201301, India

Ph. : +91-120-4175300

**Date** : 11-Sep-2018  
**Name** : Akshay Kumar  
**Location** : Kerala,  
**Address** : Akshay nivas, Kairali nagar 3, Pilathara p o, Kannur district, Kerala, Kannur, KERALA - 670504

Dear Akshay,

Subject : Offer letter of employment as **Officer School Relation**.

With reference of your application and subsequent interview with us, we are pleased to offer you the position of **Officer School Relation**. Your cost to company(CTC) and other terms of service shall be as per the discussion you had with us.

We would expect you to join as early as possible but not later than **17-Sep-2018**, beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, and confirmed in writing.

As the first step to joining, we would require you to kindly upload the following documents.

- Copies of Educational Certificates.
- Passport size photographs.
- Last payslip received from the previous employer.
- Clearance from previous employer.
- Address Proof.
- Identification Proof(PAN Card/Driving License/Voter ID/Passport Copy).
- PF documents (Form 11 & Form 2).
- Reference sheet form.
- Adherence to Anti Corruption Policy.

The URL for the link is: <http://careers.extramarks.com/index/filldetail/refId/NTYwNzUzNzk=>

You would also need to upload a scanned copy of this letter with your acceptance. In case you need any help or have any query, do let us know.

You are being offered the above position on the basis of authenticity of the information, preliminary documents (if any) provided/submitted by you about your education, experience etc. This offer letter (including the appointment, if made) can be withdrawn/terminated at any point in time (without any legal liability on the Company), if the information provided by you is/are found to be untrue/false.

You agree, acknowledge and authorize the Company to carry out necessary verification, background check on you (which may be carried out by a third party) from your institution, college, previous employer etc. Should the Company receive any negative feedback during such verification, background check, the Company shall be well within its right to withdraw/terminate this offer letter (including your appointment, if made) without any legal liability on the Company.

We are confident you will find this new opportunity both challenging and rewarding. We are excited to have you on board and wish you a great career ahead !

Sincerely,

**HR Department**

I have been explained the terms and conditions of my employment and I have understood the same and accept them entirely. I shall join service on or before **17-Sep-2018**.

Accepted



**VIMAL JYOTHI**

INSTITUTE OF MANAGEMENT &amp; RESEARCH - CHENNAI

Prasad Thomas &lt;prasad.thomas@vjim.ac.in&gt;

**FW: Greetings from ICICI Prudential Life Insurance Co. Ltd! - Campus JD**

Sebastian P T /HR SO/ICICIPRU/Cochi &lt;sebastian.p@icicprulife.com&gt;

Mon, Jan 15, 2018 at 4:39 PM

To: Prasad Thomas &lt;prasad.thomas@vjim.ac.in&gt;

Cc: Tharu Kurian /HR SO/ICICIPRU/Cochi &lt;tharu.kurian@icicprulife.com&gt;, Nisha Sajith /HR SO/ICICIPRU/Cochi &lt;nisha.sajith@icicprulife.com&gt;, Joicy Varghese /DM/ICICIPRU/Cochi &lt;joicy.varghese@icicprulife.com&gt;

Dear Mr Prasad,

Greetings from ICICI Prudential Life Insurance.

It is a great pleasure to be associated with your institution. We are happy to announce the final list of selected students and you may kindly communicate the status of selection to them. We would request you to let us know the timeline by which these students will be joining us in next year. The documentation process would be online and the link to do that would be sent to their e mail id's.

Sl No	Name	Campus	Contact
1	Anusha Ramesh	Vimal Jyothy Institute, Kannur(15)	8113097906
2	Teena Scaria	Vimal Jyothy Institute, Kannur	8281903932
3	Anju B P	Vimal Jyothy Institute, Kannur	9447425667
4	Diniya Varghese	Vimal Jyothy Institute, Kannur	8547991143
5	Athira C	Vimal Jyothy Institute, Kannur	9447929382
6	Neethu Rajan	Vimal Jyothy Institute, Kannur	8078973204
7	Tobin K P	Vimal Jyothy Institute, Kannur	9745289980
8	Anakha Lakshmi R S	Vimal Jyothy Institute, Kannur	8547190636
9	Midhun Babu	Vimal Jyothy Institute, Kannur	8281430584
10	Akhil C P	Vimal Jyothy Institute, Kannur	7034743700
11	Prince Peelipose	Vimal Jyothy Institute, Kannur	9526492344
12	Thomas K M	Vimal Jyothy Institute, Kannur	8281931409
		Vimal Jyothy Institute, Kannur	8156934778

27/2018

Vimal Jyothi Institute of Management & Reaseach Mail - FW: Greetings from ICICI Prudential Life Insurance Co. Ltd! - Campus JD

14	<u>Athira Thomas</u>	Vimal Jyothy Institute, Kannur	8289983260
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Thanks & regards,

Sebastian PT

**From:** Prasad Thomas [mailto:prasad.thomas@vjim.ac.in]  
**Sent:** Monday, January 08, 2018 3:02 PM  
**To:** Sebastian P T /HR SO/ICICIPRU/Cochi  
**Subject:** Re: FW: Greetings from ICICI Prudential Life Insurance Co. Ltd! - Campus JD

[Quoted text hidden]

[Quoted text hidden]



## Provisional Offer Letter

Congratulations,

We hereby confirm your selection as Officer at L&T Financial Services or its subsidiaries, subject to your successful completion of LTFS certification program

Enrolment for Certification on LTFS Program with TVS Training & Services

TVS Training & Services, our training partner shall conduct the program for duration of six days. During this program you will be trained on LTFS specific products and processes.

1. On successful completion of the program, you will join the LTFS location, as Officer
2. You have to enroll, within three working days, of the date of receipt of conditional offer Letter.

Fees Structure for the program

The total cost of training program is Rs 9,300/- plus taxes as applicable. You will be required to pay only a sum of Rs.4,000/- (Rupees Four Thousand Only) plus taxes as applicable and the rest will be borne by LTFS. The fees should be paid by way of Demand Draft/ Cheque or online transfer to "TVS Training & Services". A receipt for which shall be issued to you by TVS Training & Services.

All costs related to lodging & boarding will be borne by TVS Training & Services.

Reimbursement

The amount of Rs 4,000/- (four thousand only) paid by you for the training program would be reimbursed in four equal installments on completion of 6 months of service from Date Of Joining.

On enrolment of the program you are required to submit all required documents as mentioned in the conditional offer letter, failing which your enrolment will be considered as null & void.

Obligations:

During the training period and thereafter you will not pass on to any one in writing or by word of mouth or otherwise, particulars or details of work, process, technical know-how, research carried out, security arrangement, administrative and/or organizational matters that are of confidential in nature which you may come across during your training period or become known to you by virtue of your undergoing Training in the company or otherwise.

Acceptance:

In case the above terms and conditions are acceptable to you, you are required to return the duplicate copy of this letter of intent duly signed now from the date of issue of this letter.

---

**TVS TRAINING & SERVICES LTD**  
CIN:U74990TN2010PLC075028

86-E/2,2nd Main Road,Ambattur Industrial Estate,Ambattur,Chennai -600 058 Tel.:+91-44- 4246 6600



Documents Required:

- i) Education Documents - SSC & Graduation Mark sheet/Passing certificate
- ii) PAN Card
- iii) Passport size photo (3 copies)
- iv) Aadhar Card
- v) Address proof (Passport/Aadhar Card/Ration Card/BSNL or MTNL telephone bill/ Electricity bill)

We would like to take this opportunity in advance to welcome you at L&T Financial Services

Yours faithfully,



*V. R. Sankar*

V.R.Sankar  
General Manager- Operations.

**TVS TRAINING & SERVICES LTD**

CIN:U74990TN2010PLC075028

86-E/2,2nd Main Road,Ambattur Industrial Estate,Ambattur,Chennai -600 058 Tel.:+91-44- 4246 6600

07<sup>th</sup> June 2018

Dear *Azeemith C Thomas*

Congratulations!

We are pleased to confirm that you have been selected at Radisson Blu Coimbatore for Sales & Marketing department as a Sales Executive.

**Duties and Responsibilities**

Participates in the development of the Hotel's sales and marketing strategies

- Develops and implements strategies for achieving individual sales goals
- Participates in presentations, trade shows and entertainment as required.
- Develops data and recommends programs to meet client needs
- Prepares proposals with the Director of Sales and Marketing that are geared to maximise profit while satisfying client needs
- Solicits files on a timely basis to confirm business
- Uses outside sales calls to solicit existing and new clients
- Contacts in-house customers to foster additional business, repeat bookings or referrals to other Brand Hotels
- Reviews individual goals recommends and takes appropriate actions to achieve objectives in key result areas

**Contract includes**

- A. Reporting: You will report to Sales Manager
- B. Salary : Rs.15000/- CTC Per month
- C. Incentive: Eligible for incentive as per company norms

We are delighted to send this offer to be approved and signed from you in order to start the job from **15<sup>th</sup> June 2018**.

We look forward to join our company in order to work with you.

Wishing success ahead!

For Radisson Blu, Coimbatore

*Thariq Hussain*  
Learning and Development Manager

07<sup>th</sup> June 2018

Dear **AMAL K. VARGHESE**

Congratulations!

We are pleased to confirm that you have been selected at Radisson Blu Coimbatore for Sales & Marketing department as a Sales Executive.

**Duties and Responsibilities**

Participates in the development of the Hotel's sales and marketing strategies

- Develops and implements strategies for achieving individual sales goals
- Participates in presentations, trade shows and entertainment as required.
- Develops data and recommends programs to meet client needs
- Prepares proposals with the Director of Sales and Marketing that are geared to maximise profit while satisfying client needs
- Solicits files on a timely basis to confirm business
- Uses outside sales calls to solicit existing and new clients
- Contacts in-house customers to foster additional business, repeat bookings or referrals to other Brand Hotels
- Reviews individual goals recommends and takes appropriate actions to achieve objectives in key result areas

**Contract includes**

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- B. Salary : Rs.15000/- CTC Per month
- C. Incentive: Eligible for incentive as per company norms

We are delighted to send this offer to be approved and signed from you in order to start the job from **15<sup>th</sup> June 2018**.

We look forward to join our company in order to work with you.

Wishing success ahead!

For Radisson Blu, Coimbatore

  
Thariq Hussain  
Learning and Development Manager



Extramarks Education India Private Limited

D-180, Sector-63, Noida, U.P. - 201301, India

Ph. : +91-120-4175300

**Date** : 11-Sep-2018  
**Name** : Bestin Thomas  
**Location** : Kerala,  
**Address** : Porunnakkottu, Mandalam, Kannur, KERALA - 670582

Dear Bestin,

Subject : Offer letter of employment as **Officer School Relation**.

With reference of your application and subsequent interview with us, we are pleased to offer you the position of **Officer School Relation**. Your cost to company(CTC) and other terms of service shall be as per the discussion you had with us.

We would expect you to join as early as possible but not later than **12-Sep-2018**, beyond which the offer would stand withdrawn, unless a new date is mutually agreed upon, and confirmed in writing.

As the first step to joining, we would require you to kindly upload the following documents.

- Copies of Educational Certificates.
- Passport size photographs.
- Last payslip received from the previous employer.
- Clearance from previous employer.
- Address Proof.
- Identification Proof(PAN Card/Driving License/Voter ID/Passport Copy).
- PF documents (Form 11 & Form 2).
- Reference sheet form.
- Adherence to Anti Corruption Policy.

The URL for the link is: <http://careers.extramarks.com/index/filldetail/refId/NjM1MDM2NzI=>

You would also need to upload a scanned copy of this letter with your acceptance. In case you need any help or have any query, do let us know.

You are being offered the above position on the basis of authenticity of the information, preliminary documents (if any) provided/submitted by you about your education, experience etc. This offer letter (including the appointment, if made) can be withdrawn/terminated at any point in time (without any legal liability on the Company), if the information provided by you is/are found to be untrue/false.

You agree, acknowledge and authorize the Company to carry out necessary verification, background check on you (which may be carried out by a third party) from your institution, college, previous employer etc. Should the Company receive any negative feedback during such verification, background check, the Company shall be well within its right to withdraw/terminate this offer letter (including your appointment, if made) without any legal liability on the Company.

We are confident you will find this new opportunity both challenging and rewarding. We are excited to have you on board and wish you a great career ahead !

Sincerely,

**HR Department**

I have been explained the terms and conditions of my employment and I have understood the same and accept them entirely. I shall join service on or before **12-Sep-2018**.

Accepted

**OFFER LETTER**

Date: 01-Aug-2018

Dear **Prince Peelipose**,

Congratulations! It is our pleasure to offer you employment with **Bizotic** in the position of **Marketing Executive** commencing 03-May- 2018, on the terms set forth in this letter. Various benefits offered by our organisation to new employees. The following are some of the more significant benefits and terms and conditions of your employment.

1. Salary

Your starting salary will be **8500 Rupees** monthly (Rupees Eight thousand five hundred), which will be paid to you in accordance with our standard payroll procedures. In addition, you will be eligible for monthly incentive

2. Privacy Agreement

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

3. Conflict of Interest policy

While you are employed at this Company, you will not engage in any other employment, consulting or other business activity (whether full-time or part-time) that would create a conflict of interest with the Company. By signing this letter of agreement, you confirm that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

4. Holiday: Sunday

5. Working Time: Morning 9.AM To 5.PM

If you are in agreement with the above outline, please sign below. This offer is in effect for five business days.

Name :  
Signature :  
Date :





**OFFER LETTER**

Date: 01-Aug-2018

Dear **Muhammed Shamrin. P.A,**

Congratulations! It is our pleasure to offer you employment with **Bizotic** in the position of **Marketing Executive** commencing 03-May- 2018, on the terms set forth in this letter. Various benefits offered by our organisation to new employees. The following are some of the more significant benefits and terms and conditions of your employment.

1. Salary

Your starting salary will be **8500 Rupees** monthly (Rupees Eight thousand five hundred), which will be paid to you in accordance with our standard payroll procedures. In addition, you will be eligible for monthly incentive

2. Privacy Agreement

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

3. Conflict of Interest policy

While you are employed at this Company, you will not engage in any other employment, consulting or other business activity (whether full-time or part-time) that would create a conflict of interest with the Company. By signing this letter of agreement, you confirm that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

4. Holiday: Sunday

5. Working Time: Morning 9.AM To 5.PM

If you are in agreement with the above outline, please sign below. This offer is in effect for five business days.

Name :  
Signature :  
Date :



**OFFER LETTER**

Date: 01-Aug-2018

Dear **Justin P.J,**

Congratulations! It is our pleasure to offer you employment with **Bizotic** in the position of **Marketing Executive** commencing 03-May- 2018, on the terms set forth in this letter. Various benefits offered by our organisation to new employees. The following are some of the more significant benefits and terms and conditions of your employment.

1. Salary

Your starting salary will be **8500 Rupees** monthly (Rupees Eight thousand five hundred), which will be paid to you in accordance with our standard payroll procedures. In addition, you will be eligible for monthly incentive

2. Privacy Agreement

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

3. Conflict of Interest policy

While you are employed at this Company, you will not engage in any other employment, consulting or other business activity (whether full-time or part-time) that would create a conflict of interest with the Company. By signing this letter of agreement, you confirm that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

4. Holiday: Sunday

5. Working Time: Morning 9.AM To 5.PM

If you are in agreement with the above outline, please sign below. This offer is in effect for five business days.

Name :  
Signature :  
Date :



**OFFER LETTER**

Date: 01-Aug-2018

Dear **Amal P.B,**

Congratulations! It is our pleasure to offer you employment with **Bizotic** in the position of **Marketing Executive** commencing 03-May- 2018, on the terms set forth in this letter. Various benefits offered by our organisation to new employees. The following are some of the more significant benefits and terms and conditions of your employment.

1. Salary

Your starting salary will be **8500 Rupees** monthly (Rupees Eight thousand five hundred), which will be paid to you in accordance with our standard payroll procedures. In addition, you will be eligible for monthly incentive

2. Privacy Agreement

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

3. Conflict of Interest policy

While you are employed at this Company, you will not engage in any other employment, consulting or other business activity (whether full-time or part-time) that would create a conflict of interest with the Company. By signing this letter of agreement, you confirm that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

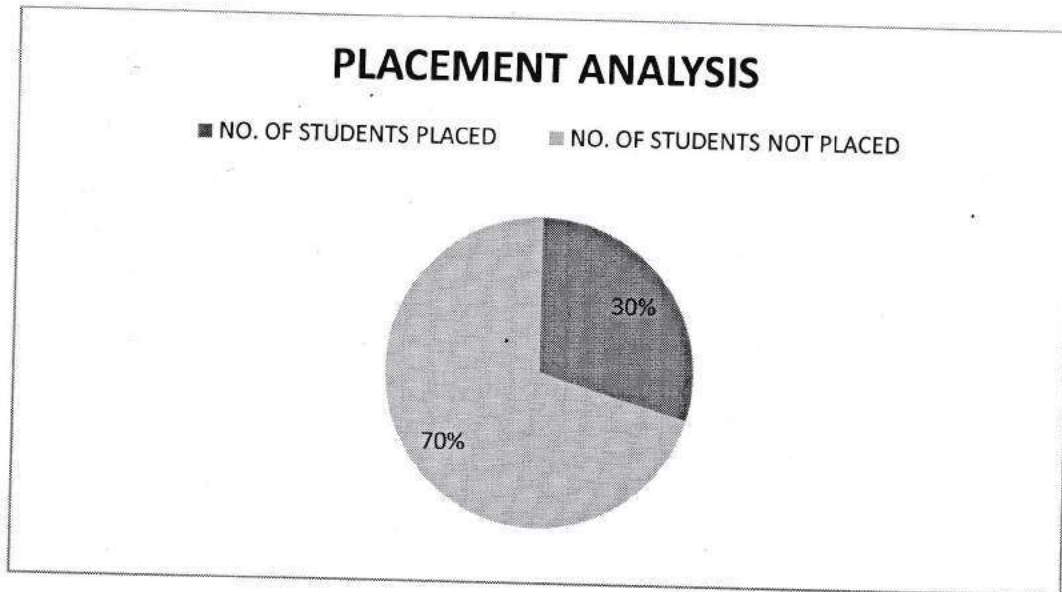
4. Holiday: Sunday


5. Working Time: Morning 9.AM To 5.PM

If you are in agreement with the above outline, please sign below. This offer is in effect for five business days.


Name :  
Signature :  
Date :

PLACEMENT ANALYSIS - 2019		
LIST OF COMPANIES		Total number of Students - 37
SL NO	NAME	Number of Students Placed - 11 Number of On-Campus - 4 Number of Off-Campus - 7  Percentage of Students placed – 30
1	BHIMA JEWELS	
2	IAM BUSINESS SCHOOL	
3	ESAF SMALL FINANCE BANK	
4	ALBEDO SCHOOL OF BM	
5	AXIS BANK	
6	BRANDBAY MEDIA	
7	CATHOLIC SYRIAN BANK	
8	UAE EXCHANGE	
9	OAK LEAF HR	
10	ENVESTNET	



  
 Placement Coordinator  
 Mr. Prasad Thomas




  
 Principal  
 Dr. Thomas Michael

PRINCIPAL  
 VIMAL JYOTHI INSTITUTE OF  
 MANAGEMENT & RESEARCH

**MBA 2017-19 BATCH****STUDENTS PLACED**

SL. NO	NAME OF THE STUDENT	NAME OF THE EMPLOYER	ANNUAL SALARY	ON/OFF CAMPUS
1	AISWARYA DHANANJAYAN	ESAF SMALL FINANCE BANK	300000	ON CAMPUS
2	AMRUTHA S	ESAF SMALL FINANCE BANK	300000	ON CAMPUS
3	SIJO K T	BHIMA JEWELS	216000	OFF CAMPUS
4	ANUSREE K	IAM BUSINESS SCHOOL	96000	OFF CAMPUS
5	ASWATHY C K	ALBEDO SCHOOL OF BUSINESS MGT	140000	OFF CAMPUS
6	V LALROPEKA	AXIS BANK	332676	OFF CAMPUS
7	SNEHA R	BRANDBAY MEDIA PVT LTD	144000	OFF CAMPUS
8	JOSNA MARY JOSE	CATHOLIC SYRIAN BANK	300000	ON CAMPUS
9	EBIN MATHEW	UAE EXCHANGE	180000	OFF CAMPUS
10	JILIJA	OAK LEAF HR	132000	OFF CAMPUS
11	SAROQUIN	ENVESTNET	200000	ON CAMPUS
12	KARUNA P S	ENVESTNET ASSET MANAGEMENT	216396	ON CAMPUS



  
PRINCIPAL  
VIMAL JYOTHI INSTITUTE OF  
MANAGEMENT & RESEARCH  
CHEMPERI, KANNUR - 670 632

18<sup>th</sup> April, 2019

Ms. Aiswarya Dhananjayan  
Sreelakam House  
Anjanapuzha  
Kuttur P. O  
Kannur - 670306

Dear Ms. Aiswarya Dhananjayan,

**Sub: Offer letter for the post of – "Executive Trainee (Grade : B1)"**

With reference to your application and the subsequent interview held, we have pleasure in making an offer of appointment to you as 'Executive Trainee' in ESAF SFB.

You will be paid an annual CTC of Rs. 3,00,000/- (Rupees Three Lakhs Only) and a detailed structure of the same will be given later. This offer takes effect from your date of joining.

You will be on training for a period of twelve months; if you successfully complete the training along with accomplishment of given assignments, you will be offered a position in the bank. The training is followed by a six months' probation. Your confirmation will be based on your performance.

You shall be eligible for TA/DA as applicable to your cadre for official purposes.

You will be governed by all rules, regulations and benefits laid down by the ESAF SFB from time to time as applicable to your cadre.

You are requested to produce the following documents at the time of joining;

- Passport size photograph – 10 Nos.
- Attested copy of ID proof/address proof along with originals.
- Attested copies of testimonials in proof of your age, qualification, experience etc. along with originals.
- Relieving order in original from the previous employer.

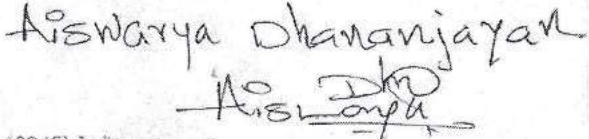
Please sign and return the copy of this letter within 7 days as a token of your acceptance of this offer of appointment.

We look forward to your valuable contribution towards taking ESAF SFB to greater heights.

Yours sincerely,

  
Dr. A. V. Jose  
Head - HR

To: Ms. Aiswarya Dhananjayan, Sreelakam House, Anjanapuzha, Kuttur P. O, Kannur - 670306  
CcTo: Head-HR/Finance/Personnel file.

  
Aiswarya Dhananjayan

18<sup>th</sup> April, 2019

Ms. Amrutha S  
Sreevalsam  
Thankayam  
Trikaripur P. O  
Kasaragod - 671310

Dear Ms. Amrutha S,

**Sub: Offer letter for the post of – “Executive Trainee (Grade : B1)”**

With reference to your application and the subsequent interview held, we have pleasure in making an offer of appointment to you as ‘Executive Trainee’ in ESAF SFB.

You will be paid an annual CTC of Rs. 3,00,000/- (Rupees Three Lakhs Only) and a detailed structure of the same will be given later. This offer takes effect from your date of joining.

You will be on training for a period of twelve months; if you successfully complete the training along with accomplishment of given assignments, you will be offered a position in the bank. The training is followed by a six months’ probation. Your confirmation will be based on your performance.

You shall be eligible for TA/DA as applicable to your cadre for official purposes.

You will be governed by all rules, regulations and benefits laid down by the ESAF SFB from time to time as applicable to your cadre.

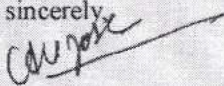
You are requested to produce the following documents at the time of joining;

- Passport size photograph – 10 Nos.
- Attested copy of ID proof/address proof along with originals.
- Attested copies of testimonials in proof of your age, qualification, experience etc. along with originals.
- Relieving order in original from the previous employer.

Please sign and return the copy of this letter within 7 days as a token of your acceptance of this offer of appointment.

We look forward to your valuable contribution towards taking ESAF SFB to greater heights.

Yours sincerely

  
**Dr. A. V. Jose**  
**Head - HR**

To: Ms. Amrutha S, Sreevalsam, Thankayam, Trikaripur P. O, Kasaragod - 671310  
CcTo: Head-HR/Finance/Personnel file.

**VIMAL JYOTHI**

INSTITUTE OF MANAGEMENT &amp; RESEARCH (MEMBER)

Vimal Jyothi MBA &lt;office@vjim.ac.in&gt;

**Fwd: Interim Offer**

1 message

**ASWATHY C K** <aswathyck09@gmail.com>

13 August 2020 at 13:07

To: office@vjim.ac.in

----- Forwarded message -----

From: **Remya R** <corporatehr@asbm.org.in>

Date: Fri, Dec 13, 2019, 17:13

Subject: Interim Offer

To: &lt;aswathyck09@gmail.com&gt;

Cc: Bency DM &lt;bency@asbm.org.in&gt;

Interim Offer

ASBM/HR/EKM/06/2019

Date:13-12-19

Dear Ms.Aswathy C K,

Further to our discussion and meetings, we are pleased to offer you the position of "Management Trainee - Content Development" in Albedo School of Business Management based at Kochi.

Your date of joining will be 16th December 2019.

Your monthly remuneration would be Rs.12000/-.

You will be responsible for the following:-

\* Academics Research & Development of course materials which includes content developing, syllabus development, content vetting, question bank preparation and value additions required for the function to make the academic course material updated as per the industry requirement.

Please find below the general terms and conditions during training period:-

The training period applicable to you shall be three (3) months. Your position with the organisation will be confirmed based on the performance during training period.

The period of notice required for resignation during training period is 15 days; separation from the organization without intimation will be affected in the paid days.

You will be eligible for one day leave per month .

Your appointment is subject to satisfactory reference checks and clearance from any service agreements that you may have executed, which could have a bearing on your working with us.

If at any time in the future, it comes to light that any of your information is incorrect/ any relevant information has been withheld or in the event of absence from work for more than seven consecutive days without written intimation then your employment is liable to be terminated without notice and financial settlement will be withheld till the matter is clarified & settled.

Please carry all your credentials on date of joining. List of mandatory documents are:-

Proof of education – Mark list & certificates (Copy of all set)

ID & Address Proof – Passport /Licence/Aadhaar (Copies)

Passport Size Photograph – 2nos

Albedo School of Business Management has the right to withdraw the offer in case of non-acceptance & in case of any discrepancy in your data shared with us.

Wishing you all the best in achieving your & company's goal with success.





Hi Lite Business Park, Hi Lite City,  
 Thodayad, Calicut - 673 016.  
 Mob: 9745 70 66 66  
 Email: info@iamstudies.com

DATE : 25/09/2019  
 BRANCH : KANNUR

## OFFER LETTER

Name : ANUSREE K  
 Address : SREE NIVAS  
 MAVULLAKARI  
 PERUMPARAMBA  
 IRITTY  
 KANNUR-670703

Dear Mrs. ANUSREE,

It is to inform you that upon our primary assessment we have found your skills and competencies matching our requirements. Accordingly, we offer you this opportunity to team with our company as a CAREER COUNSELLOR at IAM KANNUR from 01/10/2019 for a probation period of six months. After this period, you will be designated as permanent staff if we are satisfied.

Your training period with our company will entail dealing with important and sensitive information, records and such other matters of the company. You will, therefore, be required to sign a "Code of Conduct and Secrecy Agreement" of our company on the first day of training. Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this offer and return the same to us.....

Best Regards,

MANAGER

REGIONAL MANAGER  
 KANNUR REGION  
 IAM BUSINESS SCHOOL

For INSTITUTE OF ACCOUNTING  
 AND MANAGEMENT

*[Handwritten signature]*  
 25/09/2019

Director



IAM BUSINESS SCHOOL - KANNUR

**Job profile**

- ❖ Data calling & follow up of students.
- ❖ Generate walk-ins to office for admission.
- ❖ Keeping records of follow up and reporting Timely.
- ❖ Support all seminars conducted by IAM B SCHOOL.
- ❖ Online promotion.
- ❖ Additional marketing activities should be done for the admission promotion, As instructed by the Director time to time.

**Terms and conditions of Employment**

The following outlines the terms and conditions of Employment with M/S "IAM BUSINESS SCHOOL" The Company reserves the right to change these conditions as necessary, with due notice.

**Basic salary/ Wage:**

SL No	PARTICULARS	AMOUNT(RS)
1	Basic Salary	8000
2	Other Allowance	0
	Total	8000

Salary: You will be paid Rs.8000/- (Rupees eight thousand only) during the probationary period and the permanent salary will be fixed based on your performance after this period. You will accrue vacation at a rate of 5 paid leave days per month. Any further increase is Subject to Policy. Vacation is to be taken at such time as is determined by or acceptable to the company.

Incentives will be provided as per company's policy

**Manner/ method of payment of salary:**

Salary will be credited in your account on 10<sup>th</sup> of every subsequent month.

**Working hour:**

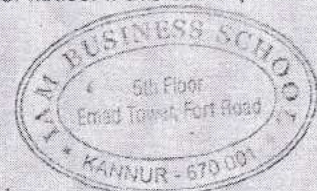
The working hours of the company will be 8.50 am to 5.00 pm

**Other conditions/benefits (if applicable):**

Bonuses are not granted as a matter of course; however, the Employer may from time to time decide to grant a bonus at its discretion. Merit and performance of the business will be relevant considerations for these purposes.

**Probationary Period**

To assess your fit within company, first three (3) months of your employment will constitute a probationary period. At any time during this probationary period, company may terminate your employment without cause and without advance notice or pay in lieu of notice. If this occurs, we would have no further obligation to you, financial or otherwise.



EC140\_04:North East Circle \_300000004581022/AXISB/HR/REC/East/60430  
10-Jul-2020

Mr. V Lalropeka  
,Aizawl,Mizoram 796005

Dear V Lalropeka,

**LETTER OF APPOINTMENT**

We are delighted to welcome you to Axis Bank for an exciting career of learning, development and value driven performance linked growth. Subsequent to the selection process, we take pleasure in offering you the position of **Assistant Manager in Branch Banking**. The said appointment shall be governed by the under mentioned terms and conditions apart from other Service Rules and conditions that are applicable or may become applicable from time to time.

**1. Remuneration & Benefits**

**1.1 Remuneration:**

Basic Salary	Rs.	7,500.00p.m.
Basket of Allowance	Rs.	11,550.00p.m.
Provident Fund	Rs.	1,800.00p.m.
Gratuity	Rs.	361.00p.m.
<b>Total Fixed Cash + Retirals</b>	<b>Rs.</b>	<b><u>21,211.00p.m.</u></b>

Upon your transfer/ deputation to any other location, the Remuneration as mentioned above is subject to change basis the place of posting.

**1.2 Retirals:**

**1.2.1 Contributory Provident Fund:**

You will be covered under the Provident Fund Trust. You will be required to contribute to the Provident Fund of the Bank in accordance with the regulations in force. At present this is 12% of the basic salary. In addition, the Bank will contribute 12% of your basic salary to this fund.

**1.2.2 Voluntary Provident Fund (VPF):**

The Bank also has a voluntary provident fund scheme wherein you will be allowed to opt for a percentage of your Basic Pay, up to a maximum of 23% as Voluntary Contribution to Provident Fund (VPF). The window for opting for VPF will be open on the Bank's HRMS for two months from your date of joining. Employees opting for VPF will be allowed to discontinue their contribution during the year, but they will not be permitted to re-start the contribution during the year.

The contribution under this scheme will be in addition to the statutory Provident Fund contribution of 12% deducted from salary, and there will be no matching contribution from the Bank towards VPF.

**1.2.3 Gratuity:**

You will be paid gratuity as per the provisions of The Payment of Gratuity Act i.e. after rendering five years of continuous service in the Bank. As per the extant rules, the gratuity amount will be calculated @ 15 days on last drawn basic salary for each completed year of service, subject to a maximum amount of Rs. 20 lacs.

**1.3 Other Benefits:**

**1.3.1 Loan concession:**

You will be entitled to staff loans at concessional rates of interest after your confirmation in the Bank as per details provided in the CTC Annexure. At the time of your joining, the Bank may, at its discretion, take over certain staff loans with your existing employers. Post confirmation of your service in Axis Bank, outstanding specific loans may be taken over at the Bank's discretion and subject to eligibility criteria laid down.

**CTC Annexure**  
**Emoluments and Benefits for the grade of Assistant Manager (for V Lalropeka)**

COMPENSATION	Amount	
	P.A. (₹)	P.M. (₹)
Basic	90,000.00	7,500.00
Basket of Allowance	1,38,600.00	11,550.00
Bank's PF Contribution	21,600.00	1,800.00
Gratuity *	4,332.00	361.00
<b>TOTAL (Fixed Cash+Retirals)</b>	<b>2,54,532.00</b>	<b>21,211.00</b>
<b>Benefits :</b>		
Group Mediclaim Policy and Group Term Life Insurance	9,060.00	755.00
Loan Benefit	69,084.00	5,757.00
<b>TOTAL PAY (Fixed Cash + Retirals+Benefits)</b>	<b>3,32,676.00</b>	<b>27,723.00</b>

Loan Eligibilities					
Type of Loan & Purpose of Loan	Eligibility	Loan Amount (in ₹)	Rate of Interest	Max. Tenure	Remarks
Housing Loan	Upon Confirmation	20,00,000.00	4% (Compound Int.)	240 EMI which includes Principal & Interest.	For takeover loans, the repayment will be 240 months or the balance service period (in months) left, whichever is less.
Vehicle Loan	Upon Confirmation	2,00,000.00	6% (Simple Int.)	84 instalments towards Principal & 36 towards Interest.	For takeover loans, the repayment will be the residual period of the original sanction term, or 120 months, whichever is less, with Principal and Interest instalments in the ratio of 7:3.
<b>Note:</b> The monetary value of the above Loan benefits approximates to Rs.100000. Loan benefits cannot be encashed if not availed.					

JOSNA MARY JOSE PJ

OFFER OF APPOINTMENT AS RELATIONSHIP EXECUTIVE (RE) THROUGH CAMPUS PLACEMENT

Based on sponsorship of your candidature by the placement cell of your institute and your participation in subsequent pooled campus interview conducted by CSB Bank Ltd., we are pleased to offer you the position of **Relationship Executive (RE)** on the terms and conditions given in the succeeding paras.

1. You will abide by the rules and regulations of the Bank, which are in force and also by any additions and/ or alterations that may be made thereto from time to time by the Management.
2. Your place of posting will be at Pattom Branch, St. Mary's Higher Secondary School Building Pattom Thiruvananthapuram Kerala. You will be required to join for duty at the branch/office on 14<sup>th</sup> Aug 2019. The date on which you join the branch will be reckoned as your date of joining in the service of the bank.
3. You will be on probation for a period of one Year. Your performance will be evaluated regularly and the Bank at its discretion may confirm your service on successful completion of probation period.
4. The Bank is at liberty to extend your probation period for any further period or terminate your services without notice or without assigning any reason whatsoever.
5. The position will report to the Departmental Head/Branch Head depending upon the place of posting. However your title responsibilities and reporting lines can be changed at any point of time based on organizational necessity and as decided by the Board and / or Management acting in the best interest of the Bank.
6. As a member of the Bank's team you will be required to exhibit utmost integrity honesty and transparency in all dealings with customers, staff and any other stakeholders. Any action taken in the discharge of responsibilities shall at all times be compliant with applicable internal rules and external regulations. Any breach of this code of conduct shall be viewed seriously by the management and can be cause for termination.
7. You are expected to employ the best of your skills and abilities for promoting the interest and welfare of the Bank and to conform and comply with the directions and regulations of the Bank and all such orders and directions as may be given to you by the Bank or relevant authority.
8. The detailed role and responsibilities will be provided to you at the time of Induction.
9. Your compensation structure is as follows:

Gross Salary				
1.	Basic + DA	8,250	99,000	
2.	Conveyance	1,600	19,200	
3.	HRA	2,475	29,700	
4.	Education Allowance	1,000	12,000	
5.	Mobile Allowance	1,250	15,000	
6.	Medical Allowance	1,000	12,000	
7.	CCA	750	9,000	CCA will be based on place on posting
8.	Food Allowance	500	6,000	
9.	Special Allowance	6,928	83,136	
10.	<b>Total Gross Salary</b>	<b>23,753</b>	<b>2,85,036</b>	
Retiring Benefits				
11.	NPS (10% of Basic Pay)	825	9,900	
12.	<b>Total (Retiring Benefits)</b>	<b>825</b>	<b>9,900</b>	
Group Mediciam Policy				
13.	Mediciam Policy	422	5,064	
<b>Total CTC</b>		<b>25,000</b>	<b>3,00,000</b>	
<b>CTC Per Year: Rupees Three lakhs only</b>				
Deductions				
14.	NPS Employee Contribution	825	9,900	
15.	NPS Employer Contribution	825	9,900	
16.	<b>Total</b>	<b>1,650</b>	<b>19,800</b>	
<b>Notes:</b>				
(a)	The incentive /bonus will be entitled ,as applicable for the post ,as per the policy of the bank			
(b)	Gratuity will be paid as per Gratuity Act 1972			
(c)	Professional Tax, Income Tax, and other deductions will be made as per statute.			

10. You will be required to achieve the Business Targets set by the bank from time to time. If you fail to achieve your sales targets consistently a Performance Improvement Plan (PIP) will be initiated. The Bank reserves the right to terminate your services if your performance does not improve thereafter. Your performance will be reviewed on an ongoing basis.

11. During the term with the Bank you will not engage yourself in any other profession or employment directly or indirectly with any other institution/individual.

12. You shall submit the following papers at the time of joining which should be sent to HR Department, addressed to Sri. Santhosh Kumar P., Chief Manager (HR), 2<sup>nd</sup> Floor- Rani Seethai Hall, Anna Salai, Chennai- TN- 600006.

\* Consent letter (in the form attached) authorizing the Bank for your background check.

\* Details of place of domicile (full address with PIN Code).

\* Self-attested copies of certificates of educational qualifications, beginning from Standard X onwards.

\* Self-attested copies of Pan Card and any one of the following IDs / Address proof viz., valid Passport, Driving License, Electoral card and Aadhaar card.

## Appointment Order

UAEF/AP/N/2020

01/02/2020

**Dear Mr.Ebin Mathew ,**

With reference to your application for a position in our Organization, we are pleased to appoint you as **Probationary Officer** subject to the below mentioned terms and conditions. If found agreeable to the below mentioned terms, you may please report for duty at our **Administrative Office 2nd Floor , Habeeb Towers Mg Road , Kochi Ernakulam** at 9.20 a.m. on **01/02/2020** and work there until further orders.

1. Your appointment is subject to all Rules and Regulations governing the employees of our Organization.
2. The period of your Probation, in the first instance, will be One year. During this period, you shall discharge your duties to the complete satisfaction of your superiors and upto the expectations of the Organization. After assessing your performance, the management may (a) confirm you in the service of the organization, (b) discharge you from service (c) extend your probation to suitable period or periods as it deems fit.
3. Your appointment is subject to transfer from one Branch office to another, 'from one group company to the other', anywhere within India, at the absolute discretion of the management.
4. Notwithstanding anything contained herein, your services are liable to be dispensed with at the sole discretion of the Management even before the expiry of the probationary period or extended probation period or after confirmation without assigning any reason thereof.
5. You shall carry out your duties in strict confidence, with regard to our Organization, its employees and customers, failing which you will be liable for disciplinary action. You shall submit a declaration of Fidelity and Secrecy in the company's prescribed format while reporting for duty.
6. During the period of your employment in our organization, you should not engage in any other trade, business or employment and shall undertake not to do so under any circumstances.
7. While joining our services, your Annual Emoluments will start at **Rs.186635.12/-** the details of which are as under:-

Gross Salary	: Rs	180000.00/-
Life Insurance Cover	: Rs	883.20/-
EPF Contribution (13.11% of Basic+DA)	: Rs	937.50/-
ESI Contribution (4.75% of Gross Salary)	: Rs	487.50/-
Gratuity Contribution(15 Days Basic+DA)	: Rs	4326.92/-
		-----
<b>Annual Emoluments</b>	<b>: Rs</b>	<b>186635.12/-</b>
<b>Monthly Emoluments</b>	<b>: Rs</b>	<b>15552.93/-</b>
<b>Monthly Take Home</b>	<b>: Rs</b>	<b>13987.50/-</b>

UAEF/AP/N/2020

01/02/2020

8. Your emoluments shall include the following:-

\* The company will be contributing 13.11% of your Basic Salary plus DA to the Employees Provident Fund and Employees Pension Scheme ,4.75% of Gross Salary to Employee State Insurance Scheme and 15 days Basic Salary plus DA for every year of service completed to the Gratuity Fund.

9. You will be eligible for other privileges only after your confirmation in the service of our organization.

10. In case you desire to leave the services of the Organization before completion of one year, you are liable to pay training fee of INR 10,000 or an amount equivalent to one month salary, whichever is higher .

11. In case it is found that your appointment is procured by fraud, misrepresentations etc., this order will be deemed as null and void.

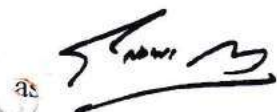
12. If you agree to the above terms and conditions, you shall give an undertaking to that effect in the duplicate of this appointment order duly signed in confirmation of your acceptance.

13. On your failure to report for duty on the above-stipulated date, without the prior permission of the organization, this appointment order will stand automatically cancelled.

You should bring two copies of your passport-size photograph and medical fitness certificate from a qualified physician acceptable to the organization and your original certificates for verification when you report for duty.

Kindly treat this correspondence as Official Intimation.

**For UAE Exchange & Finance Ltd**



**V George Antony**  
**Country Head**

**Mr.Ebin Mathew**

Manikkathan Housepulikurumba Povia Naduvil , Kannurkerala - 670 582

ACCEPTANCE

I have read and understood the terms and conditions of this Appointment Letter and hereby confirm my unconditional acceptance of the same.

Name:

Signature:

Date: 01/02/2020



20-March-2019

Name : SAROQUIN ANN MARIYA JAISON  
Post-Graduation Degree : M.B.A.  
College Name : Vimal Jyothi Institute of Management and Research

## **PRELIMINARY OFFER LETTER**

Dear SAROQUIN,

CONGRATULATIONS!!

In furtherance to your remarkable performance during our interview process on 19-March-2019, we are pleased to offer you an employment with **ENVESTNET Asset Management India Pvt Ltd.**

The salient points of the offer are given below:

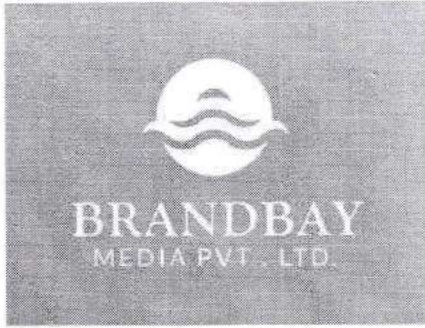
1. You will be designated as Associate Operations Analyst.
2. You will be entitled to receive a CTC of **INR 2,00,000/-per annum.**
3. Your work location will be at ENVESTNET, Trivandrum office.
4. The acceptance of this offer can be communicated to us within seven days of the receipt of this offer by signing and sending us the soft copy of this letter.
5. Upon your acceptance of the preliminary offer letter, we will be issuing a detailed offer letter stating the terms and conditions of employment and date of joining.
6. The validity of this offer of Employment is subject to your successful completion of all curricular requirements as laid down by the university/ institution for the award of degree.

We look forward for a long standing relationship.

**For Investnet Asset Management India Pvt. Ltd.,**



**Santhosh Kumar E K**  
**Vice President - Human Resources**



2nd floor, Royal Oak, Thana, Kannur-2, Kerala  
+91 7034 77 00 55 hello@brandbaymedia.com

Date: 12.04.2019

**OFFER LETTER**

2017-19

**Sneha R**

Puthalath House,  
P.O. Mavilayi,  
Kannur-670622  
E-mail: sneharass56@gmail.com  
Ph: +91 9656361004

Thank you for exploring career opportunities with Brandbay Media Pvt. Ltd. You have successfully completed our initial selection process and we are pleased to extend the following offer of employment to you on behalf of Brandbay Media Pvt. Ltd. This offer is in pursuance with your profile, the discussion we had with you and on the basis of information and particulars furnished by you. On joining and successful completion of joining formalities you will be issued with a letter of appointment by Brandbay Media Pvt. Ltd.

**BACKGROUND :**

As you may be aware, Brandbay Media Pvt. Ltd. is a team of media professionals, a unique blend of digital experts, creative writers, content developers etc. working in unison to create the best for you. Be it organizing an event to promote the product, brand building, PR activity or media coverage, we do it with elan.

*You have been selected for the post of 'HR Manager cum Corporate Communication Head' to be based at Brandbay office in Kannur.*

**REMUNERATION :**

Your Annual Gross salary will be Rs. 1,44,000/-per annum. You will be paid this amount on a monthly basis.

**DATE OF JOINING :**

Your appointment shall commence from 16-04-2019 and you have to join directly. The offer stand withdrawn at sole discretion, if you fail to join by the date. Any disparity must be communicated by writing or mail.

2019

Appointment Offer N  
Appointment Offer d

To,

**Karuna P S**

Ward No: 2, 429, Thrikkarthika,  
Thamburan Nagar, Chiravakku, Taliparamba P.O,  
Kannur - 670141,  
Kerala

Dear **Karuna**,

Following your interview with us, we are pleased to offer and appoint **Analyst** in **Envestnet Asset Management (India) Pvt. Ltd** (the acceptance of the terms and conditions contained herein.

## **Terms and conditions of the Offer**

### **1. Pre-requisites**

- a) This appointment and continuance of your employment will be subject to you clearing the background verification exercise and also subject to you clearing the background verification exercise consent form is attached along with this offer letter. You are required to fill the consent form for initiating the background verification.
- b) You will have to bring six copies of your latest passport size color photograph and one set of copies of all certificates specified in Annexure. Your appointment will be subject to verification of your certificates against the information you provided in your resume and during the interview.

### **2. Posting**

Your initial posting would be at any one of the offices of Envestnet Asset Management at its Trivandrum location. Your services are, however, liable to be transferred to any of the offices of our existing or future affiliates, clients or associates, in India or outside India, as may be required by the Company.

## ANNEXURE-1 SALARY STRUCTURE

<b>Name</b>	Karuna P S
<b>Role</b>	Associate Operations Ana
<b>Team</b>	Portfolio Accounting Serv
<b>Division</b>	Operations
<b>Band</b>	A
<b>Date of Joining (DD-Mmm-YYYY)</b>	03-Oct-2019

<b>SALARY COMPONENTS</b>		<b>Per Month ( Rs )</b>
<b>Salary Components</b>	Basic (40% of GP)	₹ 6000
	DA (20% of GP)	₹ 3000
	HRA (10% of GP)	₹ 1500
	Special Allowance	₹ 4500
	NPS (0% of Basic + DA)	₹ 0
	Meal Voucher	₹ 0
	<b>Gross Pay</b>	<b>₹ 15000</b>
<b>Deductions</b>	Company's Contribution to PF	₹ 1080
	Gratuity (4.81% of Basic + DA)	₹ 433
	ESI (3.25% of GP)	₹ 488
	Insurance (Annual)	₹ 1032
	<b>Total Deductions</b>	<b>₹ 3033</b>
<b>Cost to Company (Numeric)</b>		<b>₹ 18033</b>

**Note:** Income tax and other deductions including PF, ESI, Professional Tax, Income Tax, TD prevailing Act and rules.

Gratuity (Eligibility for Gratuity: 5 years of Service) You are eligible for medical insurance co policy

# OAK LEAF HR LLP

Ph : 080-4167 3403

# 10/1, Ground Floor, Queens Road, BANGALORE - 560 052.

www.oakleafhr.com | Email : info@oakleafhr.com

Ref. :

## OFFER LETTER

Date : 31<sup>st</sup> Jan 2020

Hi Tijila

### Welcome to Oak leaf HR LLP

We are pleased to offer you appointment as Recruiter in our company. The terms and conditions of your appointment are given below.

#### You will be governed by the policies of the company as be applicable to you from time to time

1. You're liable to be transferred from one job, or from department to another department or from one location to another if required by the management. You shall do such work, which shall be assigned by the management from time to time. **Any such changes in assignment or transfer will not automatically be entitled for any additional remuneration, allowances, compensation or other sum in respect.**
2. While serving the company, you shall give and devote the whole of your work day exclusive to your duties with the company and shall not engage yourself directly without prior consent in writing to the company with or without remuneration in any trade, business, occupation, employment, service or calling which similar to or same as carried out by the company nor shall in the company's interest.
3. **This is a position of continuous responsibility and does not entail payment of extra time or over time.**
4. You shall not divulge either directly to any person, firm or company or use for yourself or another any knowledge, information, formula, process, methods, ideas or document, concerning the business and affairs of the company or any of its dealing, transactions or affair which you may have acquired to your knowledge during the course of and incidental to your employment.
5. All programs, system logins, manual etc is the sole property of the company that will not be duplicated in any means.
6. You are expected to remain in duty throughout the business/ working hours of the organization and be present in time failing which consequence management will apply.
7. The probation period for the above said position would be 12 months.

#### For Separation/ Termination, the following terms and conditions will hold

1. Either party may terminate the service with one-month notice without assigning reasons.
2. Notice period is meant to ensure completion of jobs already taken, transfer ongoing jobs already taken, and description of the employer for any risk what so ever, **the employee will be required to pay to the employer without demur and on demand a sum not exceeding 1(one) month basic salary as was being received by the employee at time of said notice as compensation.** In the same manner, if the employer wants to dispense with the services of the employee, both notice periods is liable to pay one-month salary as compensation.
3. Notwithstanding anything to the contrary contained herein, the company shall be entitled to the forth with terminate your appointment without any notice or payment of any kind what so ever in lieu of notice or otherwise in case of any act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance, performance not being met or other misconduct or incompetence in the discharge of duty on your part of the breach of any of terms , conditions and stipulations contained herein.

**Retention Clause:** A Standard deduction of 2days salary will be applicable in the 1ST, 2<sup>ND</sup> month and 1DAY deduction on the 3RD month will be applied, the same amount would be paid off with the 12<sup>th</sup> month salary. However during this tenure if the said employee attrite's/quits or leaves OAK LEAF HR LLP. The same amount would be forfeited and not paid.

**Compensation and Benefits**

1. Your salary for the position hired would be Rs. 11,000/- [Eleven thousand only]
2. During training you would be entitled for a salary. \_\_\_\_\_
3. The salary would be paid between 7<sup>th</sup> and 10<sup>th</sup> every month.
4. You would be entitled for the performance incentives, which would be paid between 45 and 60 days from completion of training.

**HR and Leave Policy**

1. You would not be entitled for any leave during the first 3 months.
2. You would be entitled for any leave at the completion of 3 months.
3. No call no show (NCNS)/ leaves taken without any prior notice, information.
  - a) Day 1-RS 500 Deduction.
  - b) Day 2- Rs 1000 Deduction.
  - c) Day 3- Rs Termination from the services of the organization.
4. You will also be entitled to submit original documents..
5. If you leave within six month from the date of joining you will be entitled to pay one month salary
6. If the number of working days are less than 15days in a month, the salary for the days worked will be paid along with the next month's payout.
7. During the first 3 Months I am not entitled to take any leaves. Leaves taken during the first 3 months will result in LOP (1day= 2day LOP).
8. I do undertake that the first 3 months would be training period and I would not be eligible for salary payout if I quit during training period.
9. Reporting time by 9.30AM, (four days of late login in a month will result in 1 day lop (4 days late login= 1 day LOP).
10. You cannot leave the company for 6 months, In the event of leaving you will have to compensate by paying 1 month salary.

Changes could be applicable to the above- mentioned clauses with / without prior notice.

We request you to produce copies of your education/ experience certificate / ID proof and 2 passport size photograph for our records.

We have pleasure in welcoming you and looking forward to mutually meaningful association.

Yours truly,

For Oak Leaf HR LLP

Oak Leaf HR LLP  
*H. L. Zuparelli*  
Authorised Signatory  
Partner

The appointment letter is enclosed in duplicate and you are requested to sign the duplicate copy of the appointment letter.

I have read and understood and accepted the terms and conditions of the employment, as desired, I will join the company's services w.e.f. 30th Jan 2020

Current Address: Kalyan Nagar, Annapurna Ladies Pur Name: Jijila.v.v  
Chellekhare, Bangalore.

Mobile No: 7558972072

Emergency Contact: 7025022622

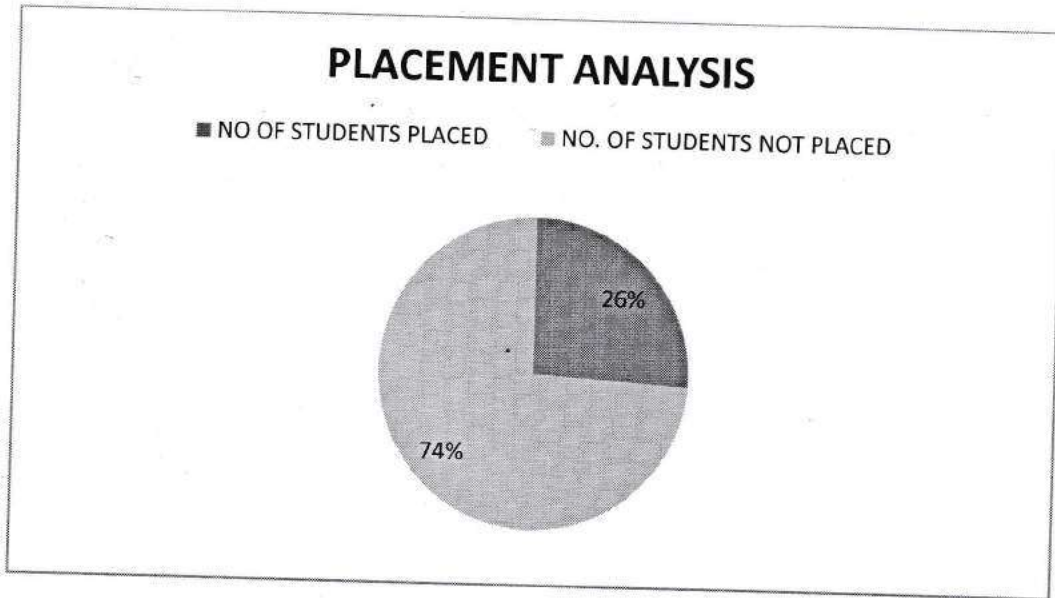
Alternate no: 7306396799

Email- jijilapavithran@gmail.com.

Jijila.v.v.

## PLACEMENT ANALYSIS – 2020 (TILL NOV 2020)

LIST OF COMPANIES		Total number of Students - 46
<b>SL NO</b>	<b>NAME</b>	
1	FEDERAL BANK LTD	Number of Students Placed - 12
2	ESAF SMALL FINANCE BANK	Number of On-Campus - 2
3	SEVENTH SENSE TALENT SOL	Number of Off-Campus - 10
		Percentage of Students placed – 26



*Prasad*

Placement Coordinator

Mr. Prasad Thomas

*Thomas Michael*

Principal


Dr. Thomas Michael

VIMAL  
 MAN  
 INSTITUTE OF  
 MARCH  
 670 632

**MBA 2018-20 BATCH  
STUDENTS PLACED**

SL. NO	NAME OF THE STUDENT	NAME OF THE EMPLOYER	ANNUAL SALARY	ON/OFF CAMPUS
1	NEENU VARGHESE	FEDERAL BANK LTD	730000	OFF CAMPUS
2	SONY STEPHEN	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
3	TOBIN TOM	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
4	APARNA SURESH S B	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
5	DRISHYA P DINESH	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
6	JOMIS VARGHESE	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
7	MELVIN K MATHEW	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
8	RESHIKA K	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
9	SAVIYO SEBASTIAN	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
10	SHEMEERKHAN K S	ESAF SMALL FINANCE BANK	300000	OFF CAMPUS
11	ALLEN JO REGI	SEVENTH SENSE TALENT SOLUTIONS	252012	ON CAMPUS
12	MANU MATHEW	SEVENTH SENSE TALENT SOLUTIONS	252012	ON CAMPUS



  
 VIMR INSTITUTE OF  
 MANAGEMENT STUDIES  
 CHENNAI



 Offer Letter

## HR TALENT ACQUISITION &amp; DEPLOYMENT

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**HRTAD/ Campus/Rec/2019-20****NEENU VARGHESE**  
MBA

Vimal Jyothi Institute of Mangement and Research, Chemperi

Dear Sir/ Madam,

**Sub: Selection to the post of Officer in Junior Management Grade I for Branch Banking*****Hearty Congratulations***

We are happy to inform you that you have come out successful in the recruitment process conducted at Vimal Jyothi Engineering College, Chemperi on 11/02/2020 for the post of **Officer in Junior Management Grade I for Branch Banking**. Accordingly, you are provisionally empanelled for absorption in Bank's service as Officer in Junior Management Grade I subject to detailed verification of documents submitted by you, background verification and other terms & conditions to be intimated separately. If at any stage it is found that you are ineligible for the applied post, your candidature is liable to be cancelled at any stage, without notice & compensation.

In this assignment you shall be placed in any of the Branches/Offices of the Bank as per administrative requirements. You will be on a probation period of two years from the date of joining and is expected to execute a Service Level Agreement for minimum period of two years.

We take this opportunity to welcome you to join our innovative and dynamic team for an excellent career. We are sure you will find the career at Federal Bank both enriching and challenging. The offer letter for appointment will be sent to you separately.

*Once again hearty congratulations on your achievement. Wishing you all success and a wonderful life ahead..!*

Warm Regards,

**Vice President (HR)**

**Fwd: Federal Bank Final Result**

1 message

**Reshmi Thomas** <reshmi@vjim.ac.in>  
To: office@vjim.ac.in

20 February 2020 at 12:00

Ms. Reshmi Thomas  
Asst. Professor

*2018-20*

----- Forwarded message -----

From: **HR - TAD (Talent Acquisition)** <careers@federalbank.co.in>  
Date: Wed, Feb 19, 2020 at 8:05 PM  
Subject: Federal Bank Final Result  
To: reshmi@vjim.ac.in <reshmi@vjim.ac.in>

Dear Sir / Madam,

The following candidate from your college has been issued with provisional offer letter in Officer Role subject to other terms and conditions to be intimated to her separately.

- NEENU VARGHESE ( MBA)

Warm Regards,

Vineeth Vijayan

Assistant Manager | HR Talent Acquisition & Deployment | The Federal Bank Limited | Head Office | Aluva | Ernakulam | Kerala | 9495295747

Ph No: 0484 - 2634032, 2621720 | www.federalbank.co.in



The first choice for everyone!



Date: 31/03/2020

Mr. Sony Stephen  
Puthanpurackal House  
Valiyaparamba  
Chemperi  
Kannur - 670632

Dear Mr. Sony Stephen,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of '**Executive Trainee**' - **Grade 'B1'**.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's **Vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

The details of offer are as follows, and shall be confidential.

You will be on a training for a period of 12 Months, which may be extended or regularized based on your performance and the successful completion of training will be followed by a six months' probation. Your service in the Bank will be confirmed subject to your performance being satisfactory during the probationary period.

Your Remuneration will be as follows:

Annual Salary with Benefits in Rs.	Maximum Performance Pay* in Rs.	Total Annual CTC in Rs. Upto
3,00,000	25,000	3,25,000

*\*Annual payment based on Banks' & Department's performance and your individual performance.*

The emoluments mentioned above are payable as per the policies of the bank, after effecting appropriate and applicable statutory deductions, if any.

You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Date: 31/03/2020

Mr. Tobin Tom  
Edakara Mylakkal House  
Chittarikkal P. O  
Kasaragod - 671326

Dear Mr. Tobin Tom,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of **'Executive Trainee' - Grade 'B1'**.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's **Vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

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You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Date: 30/03/2020

Ms. Aparna Suresh S B  
Sharon, Palattuthazham  
Eranshipalam, Civil Station  
Calicut - 20

Dear Ms. Aparna Suresh,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's Vision of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

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You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Date: 30/03/2020

Ms. Drisya P Dinesh  
Neroth House  
Koorara P. O, Panoor  
Kannur - 670694

Dear Ms. Drisya P Dinesh,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's Vision of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

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Date: 30/03/2020

Mr. Jomis Varghese  
Pulichamackal House  
Keezhpally P. O  
Vattapparambu  
Kannur - 670704

Dear Mr. Jomis Varghese,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's Vision of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

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You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Date: 31/03/2020

Mr. Melvin K Mathew  
Korattiyil House  
Kolakkad P. O  
Kannur - 670673

Dear Mr. Melvin K Mathew,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's Vision of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

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**Fwd: Results of the drive conducted at Vimal Jyothi Institute of Management and Research on 06th Feb 2020.**

1 message

**Reshmi Thomas** <reshmi@vjim.ac.in>  
 To: office@vjim.ac.in

20 February 2020 at 12:00

 Ms. Reshmi Thomas  
 Asst. Professor

----- Forwarded message -----

From: **Thomas john** <thomasjohn@vjim.ac.in>

Date: Thu, Feb 13, 2020 at 7:49 PM

Subject: Fwd: Results of the drive conducted at Vimal Jyothi Institute of Management and Research on 06th Feb 2020.

To: Principal VJIM &lt;principal@vjim.ac.in&gt;, &lt;reshmi@vjim.ac.in&gt;

----- Forwarded message -----

From: **Kowshik Ramachandran** <kowshik.ramachandran@seventhsensetalent.com>

Date: Thu, Feb 13, 2020, 19:08

Subject: Results of the drive conducted at Vimal Jyothi Institute of Management and Research on 06th Feb 2020.

To: &lt;principal@vjim.ac.in&gt;, &lt;thomasjohn@vjim.ac.in&gt;

Cc: Vinod Prabhu &lt;vinod.prabhu@seventhsensetalent.com&gt;, Rajeev Swamy &lt;rajeev.swamy@seventhsensetalent.com&gt;

**Dear Respected Dr. Thomas Michael Sir & Thomas John Sir,**

At the outset, warm greetings from me and the entire management of Seventh Sense Talent Solutions.

I would like to thank you and the entire Placement team for providing us with an opportunity to host the campus drive at your esteemed Institution. The hospitality provided by your placement team is overwhelming and they made the process go smoothly.

**This mail is regarding the final selects of the Drive conducted by M/s. Seventh Sense Talent Solutions Pvt. Ltd. on 06th Feb 2020, at Vimal Jyothi Institute of Management and Research, Kannur.**

Please find the details of the students below :

Sl. No.	Name of the Student	Branch	Role
1	Saviyo Sebastian	MBA - Finance & Marketing	Campus Relations Incharge
2	Manu Mathew	MBA - Finance & Marketing	Corporate Relations Executive
3	Tobin Tom	MBA - Finance & Marketing	Corporate Relations Executive
4	Allen Jo Regi	MBA - Finance & Marketing	Corporate Relations Executive

I would like to inform you that further information will be communicated to them soon.

Kindly call me for any further clarifications.

Thanks &amp; Regards

Date: 30/03/2020

Ms. Reshika K  
Kuttikkattil House  
Koorara P. O  
Champad  
Kannur - 670694

Dear Ms. Reshika K,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's Vision of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

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You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Date: 31/03/2020

Mr. Saviyo Sebastian  
Alappattukunnel House  
Rajeev Nagar  
Nedungome P. O  
Kannur - 670631

Dear Mr. Saviyo Sebastian,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of '**Executive Trainee**' - **Grade 'B1'**.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's **Vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

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You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

**ESAF SMALL FINANCE BANK LIMITED**

RBI License No.: MUM 124, CIN: U65990KL2016PLCC45669

Registered & Corporate Office: ESAF Small Finance Bank Limited, Building No. VII/83/8, ESAF Bhavan, Mannuthy, Thrissur - Palakkad National Highway, Thrissur - 680 651, Kerala.  
Ph. No. 0487 7123456, 123457. Email: info@esafbank.com [www.esafbank.com](http://www.esafbank.com)

Date: 31/03/2020

Mr. Shemeerkhan K S  
Koytha House  
Keezhpally P. O  
Kakkuva  
Kannur - 670704

Dear Mr. Shemeerkhan K S,

**Sub: Provisional Offer Letter**

With reference to your application and further to the interview and / or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also you are committing to the Bank's Vision of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

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You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

**ESAF SMALL FINANCE BANK LIMITED**

RBI License No.: MUM 124. CIN: U65990KL2016PLCD45667

Registered & Corporate Office: ESAF Small Finance Bank Limited, Building No. VII/83/8, ESAF Bhavan, Mannuthy, Thrissur - Palakkad National Highway, Thrissur - 680 651, Kerala.

Ph. No: 0487 7123456, 123457. Email: info@esafbank.com www.esafbank.com

**Offer Letter from Seventh Sense**

**16.03.2020**

Dear Manu Mathew

Seventh Sense People Development Solutions Pvt Ltd is excited to take you on board as  
**"Corporate Relations Incharge"**

This offer letter provides a few important details such as: work from home internship requirement, compensation, joining date etc. of your employment. Detailed terms and conditions will be provided to you on the date of joining.

You will have to intern with us from 23.03.2020. This internship will have an incentivized stipend (stipend on achieving reasonable targets). It will be entirely a work from home internship which would not affect your projects/academics/attendance.

On satisfactory performance in the internship, we will provide you with your date of joining (after your graduation). You will have to join at our Bengaluru office situated at #4, 23<sup>rd</sup> 'A' main, J P Nagar 2<sup>nd</sup> Phase, Bengaluru – 560078 Ph: 080 4174 4141. You will have to report to work at the above address unless you are visiting our clients on assignments.

**You will receive** Rs. 252,012 (CTC) annually with one year bond with reimbursements of expenses made on behalf of the company.

You would get a minimum hike of 25% after the 1<sup>st</sup> Year. You are also eligible for **5% incentives** on achieving your targets which will be shared with you on the date of joining.

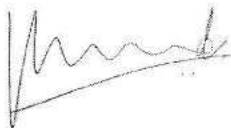
If you accept this offer, your work agreement with us will have to be executed for one year from the date of joining. Please send the signed (with date) copy of this offer letter and scanned copy of the documents mentioned in the annexure on or before **20.03.2020** and send it to [info@seventhsensetalent.com](mailto:info@seventhsensetalent.com)

You have also to bring hard copy of these documents together (for verification) with Original 10<sup>th</sup> standard marks cards (for submission) at the time of joining.

If your acceptance letter is not received before **20.03.2020** we presume that you are not interested in this offer and the offer of employment would automatically be cancelled.

Yours sincerely,

I accept the offer



Director  
Seventh Sense Talent Solutions

Manu Mathew

Date .....